

**University of West Florida Regulation
UWF/REG-3.041 Religious Observances**

- (1) The University of West Florida will reasonably accommodate the religious observances, practices, and beliefs of individual students in regard to admissions, class attendance, examinations and work assignments.
 - a) Students seeking to be excused from class or an announced examination for religious observance must notify their instructors at the beginning of each academic term.
 - b) Students will be held responsible for any material covered during such excused absences, but will be permitted a reasonable amount of time to complete any work missed. The specific timing for making up the work will be left to the discretion of the Instructor.
 - c) Students should review course requirements and meeting days and times to avoid foreseeable conflicts, as excessive absences in a given term may prevent a student from successfully completing the academic requirements of a course.
- (2) Students who are absent from required University activities because of religious observances must notify appropriate University officials in order for the absence to be excused. Students may be held responsible for making up such activities, but will be permitted a reasonable amount of time to complete them.
- (3) Students who believe that they have been unreasonably denied an educational benefit due to their religious beliefs or practices may grieve through the Student Grievance System or through the University Discrimination, Harassment and Retaliation policy. These policies are located in the Student Handbook at:

<http://www.thezonelive.com/zone/public/6/schoolHome.asp?i=12706>

Authority: BOG Regulation 6.0115. History: New 12/10/10.