

THE UNIVERSITY OF WEST FLORIDA

**NOTICE OF PROPOSED EMERGENCY AMENDMENT TO REGULATION
UWF/REG 4.008**

REGULATION TITLE: UWF-ER-8-4.008 - Tuition and Fees, Fines and Penalties (Fall 2009) (EMERGENCY)

STATEMENT OF FACTS AND REASONS FOR EMERGENCY REGULATION:

The Florida Legislature enacted the General Appropriations Act for the fiscal year commencing on July 1, 2009. Proviso language in the Act as well as Florida Board of Governor's regulations permit university boards of trustees latitude to determine certain tuition and fee increases for the 2009-2010 fiscal year. The University of West Florida Board of Trustees must exercise its authority immediately to set tuition and fees in order to properly perform budgetary planning and administer its budget for the coming fiscal year.

The emergency regulation is necessary in order to implement the mandatory tuition increase and associated financial aid fee increases in time for students enrolling for Fall 2009. The ability to charge these fees is vital to the fiscal welfare of the University; therefore, the University must proceed with the regulation authorizing such tuition and fees on an emergency basis.

STATEMENT OF REASONS FOR CONCLUDING THAT THE PROCEDURE USED IS FAIR UNDER THE CIRCUMSTANCES: The University of West Florida Board of Trustees will consider the proposed Regulation amendment at its meeting on September 18, 2009. The University has complied with all emergency regulation-making procedures required by the Florida Board of Governors, including posting this "Notice of Emergency Regulation" on the UWF Board of Trustee's Regulation website. Simultaneous with this Notice of Emergency Regulation, a Notice of Proposed Regulation is posted on the University's Board of Trustees' Regulation Development website to begin the procedure to adopt the identical Regulation through non-emergency regulation adoption procedures.

SUMMARY OF THE REGULATION: The Florida Legislature established an eight (8) percent increase in Undergraduate in-state tuition. The eight percent tuition increase will be \$6.56 per credit hour. Undergraduate in-state tuition will increase from \$82.03 to \$88.59 per credit hour. The Florida Legislature also authorized each University Board of Trustees to establish a Differential Tuition of up to seven (7) percent for Undergraduate in-state students. The University is recommending a seven (7) percent Differential Tuition increase as authorized by Section 1009.24 (16) Florida Statutes. The Differential Tuition will be \$5.74 per credit hour. The University of West Florida Board of Trustees approved the establishment of a Technology Fee at its June 2009 meeting. The Technology Fee Committee recommended an increase of five (5) percent to support improvements in technology infrastructure. The Technology Fee will be \$4.42 per credit hour for both Undergraduate and Graduate courses

AUTHORITY: Article IX, Florida Constitution, Board of Governors Resolutions dated January 7, 2003 and September 27, 2007, Board of Governors Regulation Development Procedure 7/21/05, Section 1009.24, Florida Statutes, and the revised Florida General Appropriations Act (2009).

THE PERSON TO BE CONTACTED REGARDING THE EMERGENCY REGULATION IS: James Felder, Assistant General Counsel at jfelder@uwf.edu, 850-474-3420 (tel), 850-857-6058 (fax), 11000 University Parkway, Pensacola, Florida 32514.

NAME OF PERSON ORIGINATING PROPOSED REGULATION: Dr. Peter Metarko, Assoc. VP Enrollment Services.

THE DATE THIS NOTICE WAS POSTED ON THE UWF BOARD OF TRUSTEES WEBSITE AND THE EFFECTIVE DATE OF EMERGENCY REGULATION IS: August 3, 2009.

THE FULL TEXT OF THE EMERGENCY REGULATION IS ATTACHED.

**UNIVERSITY OF WEST FLORIDA EMERGENCY REGULATION
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Tuition and fees for each student includes the applicable:

1) Basic Tuition, 2) Mandatory Fees and 3) Other Fees, as set forth below.

1) BASIC TUITION		
		<u>Per Credit Hour</u>
Undergraduate Level Coursework		
	Undergraduate Matriculation Fee	\$88.59 \$82.03
	<u>Undergraduate Tuition Differential</u>	<u>\$5.74</u>
	Undergraduate Alabama Differential Out of State Fee	\$40.00
	Undergraduate Out-of-State fee	\$408.94
Graduate Level Coursework		
	Graduate Matriculation Fee	\$207.58
	Graduate Alabama Differential Out-of- State Fee	\$40.00
	Graduate Out-of State Fee	\$628.23

2) MANDATORY FEES		
		<u>Per Credit Hour</u>
Financial Aid Fee - Undergraduate	5% of applicable basic tuition	
	Undergraduate Resident	\$4.42 \$4.10
	Undergraduate Non-Resident	\$24.87 \$24.54
	Undergraduate Qualified Alabama Resident	\$6.42 \$6.10
Financial Aid Fee – Graduate	5% of applicable basic tuition	
	Graduate Resident	\$10.37
	Graduate Non-Resident	\$41.79
	Graduate Qualified Alabama Resident	\$12.37
Capital Improvement Trust Fund Fee		\$2.44
Building Fee		\$2.32
Health Fee		\$5.19 \$4.82
Athletic Fee		\$14.22 \$13.65
Activity and Service Fee		\$11.20 \$10.68
Transportation Access Fee	This fee only applies to courses on the Pensacola campus and does not apply to on-line courses.	\$1.80
Third Time Repeat Fee (in addition to basic tuition)		\$186.87 \$175.84
<u>Technology Fee</u>	<u>Undergraduate and Graduate</u>	<u>\$4.42</u>

3) OTHER FEES

Application Fee	(non-refundable)	\$30.00
Admissions Deposit Fee		\$200.00
Orientation Fee		\$35.00
Identification Card (Nautilus Card)	Annual fee	\$10.00
	Replacement Card	\$15.00
Transcript Fee		\$10.00
Diploma Replacement Fee		\$10.00
Registration for Zero-Hours Course	Undergraduate or graduate	Same as fee for 1 credit hour.
Returned Check Fee – for unpaid checks, checks with insufficient funds	\$0.00-\$50.00	\$25.00
	\$50.01-\$300.00	\$30.00
	\$300.01 and up	Greater of 5% or \$40.00
Late Payment Fee		\$100.00
Late Registration or Reinstatement Fee		\$100.00
Collection of Overdue Accounts Fees	Late Charge	6.00%
	Collection Charge	4.00%
	Collection Agency	25%
Payment of Tuition in Installments- Service Fee		\$15.00 per installment agreement
Fingerprinting		Cost
Intern Photo (including sales tax)		\$5.00
CEU Certificates		\$3.00
Testing		Cost
Off-Campus Fees		Cost
Distance Learning User Fee (on-line course fee)		\$15.00 per credit hour
Materials and Supplies Fees		Varies
Equipment and Facilities Fees and Fines		Varies
Fines and Penalties	Library	Varies
	Traffic and Parking	Varies

Authority 1009.24 FS. History – Formerly FAC Rule 6C6-4.008 adopted 5/18/03, Amended 8/18/03, 8/10/04, 8/18/05. Converted to UWF/REG 4.008. Amended 9/9/05, 8/18/06, 8/20/07, 1/9/08, 7/29/08.