

Minutes

University of West Florida Board of Trustees
Full Board Meeting
March 20, 2007
UWF Conference Center (Room B&C)

Board Chair K.C. Clark called the meeting to order at 12:33 pm welcoming those in attendance. Chair Clark then asked Faye Bowers to call roll with the trustees listed below in attendance. General Chuck Horner was unable to attend the meeting.

Mr. Honor Bell
Mr. K.C. Clark
Mrs. Nancy Fetterman
Ms. Christina Genualdi
Mrs. Marny Gilluly
Mrs. Jeanne Godwin
Dr. Jay Gould
Mrs. Sharon Hess Herrick
Mrs. Catherine Kelly
Mr. Collier Merrill
Mr. Roy Smith
Mr. J. T. Young

Others were attending:

Dr. John Cavanaugh, President
Dr. Hal White, Executive Vice President
Mr. Bert Hartley, Interim Vice President, Administrative Affairs
Dr. Dean Van Galen, Vice President for Development
Dr. Deborah Ford, Vice President for Student Affairs
Dr. Barbara Lyman, Associate Vice President for Academic Affairs
Ms. Anita Schonberger, General Counsel
Ms. Faye Bowers, Executive Specialist/Assistant Corporate Secretary for BOT

Chair's Greetings

Chair Clark thanked everyone for attending and expressed appreciation to all for accommodating the change in venue. The meeting was originally scheduled for the Emerald Coast Campus at Fort Walton Beach but was moved to the Pensacola campus to host the AFSCME hearing held earlier today. A future board meeting will be scheduled for the Emerald Coast Campus.

He also stated that today's meeting is being webcast and thanked the WUWF staff for the work.

Chair Clark also paid tribute to Trustee Honor Bell who was recently recognized by the President of the United States for his diligence and commitment to the Northwest Florida community through his continuous volunteer efforts and selfless nature. In recognition of this distinguished accomplishment, Trustee Bell was presented with framed photographs and newspaper accounts of the tribute.

President's Report

President Cavanaugh noted that the federal agenda has been presented to the congressional delegation.

The legislative session started March 6 and the revenues are at their lowest level since 1975. Money will be very tight this year and everyone is doing all that can be done to push UWF's legislative budget request and ensure UWF is treated fairly in the budget process.

On the House side, the biggest issue is property taxes, which will have a direct and indirect affect on the university, especially related to the Maritime Park.

Dr. Cavanaugh also briefly discussed the litigation put forth by Floridians for Constitutional Integrity against the Florida Board of Governors and noted that although the case was recently settled it is unclear to what the extent the judges ruling is considered unconstitutional. While waiting for clarification, the university has determined to take the proper steps.

A recent meeting of the State Board of Education resulted in approval of a proposal to allow two year colleges to provide four year educational degrees. In essence, this sets up a state of competition between UWF and Okaloosa Walton College but noted that teacher education degrees do not affect UWF's other cooperative efforts and arrangements with OWC. UWF will continue to do what can be done to address the issues, create masters program and allow people to further their education.

Additionally, the Board of Governors has ceded authority to the State Board of Education for review of proposals for baccalaureate degrees in the area of nursing, teacher education and Bachelor of Applied Science degrees.

Dr. Cavanaugh then reported a change in the method used by the Board of Governors in selecting and appointing or re-appointing trustees. Universities are now required to submit at least two names for each appointment to the Board of Governors and the Board of Governors now has the right to hold public interviews with the candidate. Further information will be presented at the June meeting concerning UWF trustees up for re-appointment. A new communications protocol between the Board of Governors and Board of Trustees will allow Board of Trustee Chairs to sit at the BOG table during their meetings.

Dr. Cavanaugh stated the he recently invited Governor Crist to visit UWF but has not heard back concerning the meeting.

Additionally, Chancellor Rosenberg has been invited to attend UWF's Board of Trustees Joint Strategic Planning Session to be held in June. The Planning session will focus on the development and discussion of UWF's 5-year plan.

Dr. Cavanaugh noted that an official response to the Pappas Report has been formulated and he requested the board's endorsement of the report before it is presented at a formal meeting with the Chancellor on a date to be determined.

Board members also received a copy of the Association of Governing Board's Statement on Board Accountability and Dr. Cavanaugh noted that UWF has met with AGB twice in recent years. In addition, UWF is ahead of the curve in this area and has even been providing assistance to other universities.

The Maritime Museum is making great progress and the President suggested that board members pay close attention to the Saturday issue of the Pensacola News Journal. The April meeting of the Maritime board meeting will include presentation of conceptual ideas of what the museum may look like and will be used to show potential donors.

Dr. Cavanaugh stated the UWF's Save Our History Project was selected as a national finalist. UWF's Math Matters & Careers with Escambia County received a \$1,500,000 grant, the largest in the state.

In February, UWF hosted the American Mathematics Competition, a program to spur interest in math with local high school students. Also, UWF in partnership with Gulf Power, also became the first university in Florida to be named a BEST Robotics Competition Hub. This will bring students from across the region to UWF for a competition to grow their interest in science and technology.

UWF hosted the Counsel General of Japan and about 100 Japanese students and teachers at the 10th Annual Japan-US Welfare Symposium.

This coming Friday (March 23rd), UWF will cooperate with Escambia County to host a mock disaster distribution exercise.

UWF has been named an All Steinway school due to a generous gift from Helen Wentworth. UWF is now one of only about 50 institutions in the world to hold this prestigious designation. The gift provided for 18 Steinway pianos.

Board members received a University Review progress matrix based on the review conducted by consultant Jim Fisher in January. Dr. Cavanaugh thanked Trustee Gould and the Faculty Senate for their efforts in this area.

The President noted that Dr. Sandra Flake has moved to California State at Chico and Dr. Barbara Lyman will be representing in interim at today's meeting. The Provost search is underway and the short list for airport interviews will take place in next week. The goal is to complete the search process by the end of semester with the new Provost joining the university sometime during the summer.

Dr. Cavanaugh stated that efforts are underway to increase summer enrollment and he thanked everyone for their efforts in creating an innovative marketing campaign called "Make Summer Count." He suggested that everyone view UWF's home page and see the excellent results of their efforts. In addition, advertisements have been placed in a number of high school and college newspapers.

He reminded everyone that due to the increase in graduate students, there will be two commencements on May 5 with the undergrad ceremony in the morning at the Civic Center and an afternoon graduate ceremony at the UWF Field House.

The Strategic planning processing is moving forward and will be the major topic for discussion at the June meeting.

The Campus Master Plan update will be presented at the June meeting.

Since the last board meeting, four employees have been selected as Employee of the Month. They are Melissa Webb, Joseph Peters, Sam Gibbs, and Sean Farry. Also, the Nautilus Excellence Awards ceremony will be coming up in April and the Festival on the Green at the end of March.

Dr. Cavanaugh also presented numerous student successes.

Chair KC Clark reiterated the Board of Governors desire for board members to attend and participate in the upcoming Pappas meetings and invited the board to particularly consider attending the meeting in Panama City.

Faculty Recognition

Chair Clark called on Dr. Barbara Lyman, Associate Vice President for Academic Affairs who called on Dr. Don Chu, Dean of COPS, to introduce Dr. Laura Tissington, Associate Chair of Teacher Education.

Dr. Laura Tissington presented a tribute to Linda Manning of Teacher Education and noted that she was one of the first faculty members at the Ft. Walton Beach campus. She is the Reading and Language Art faculty, although she has taught many subjects.

KC Clark thanked Ms. Manning for her contributions to UWF and the community.

Student Recognition

Chair Clark stated that there will be no Student Recognition due to the change in venue from the Emerald Coast campus.

Committee Reports

Finance, Administration & Audit Committee

Committee Chair Sharon Hess Herrick brought the following items for ratification before the board in the form of a motion and noted that all motions were approved during the Finance Committee meeting.

Chair Clark asked if there were any comments or questions. All motions passed unanimously.

Approve 2007-2008 Material and Supply fees for Academic Year

http://uwf.edu/trustees/Mar20_07/MandS_Fees.pdf

Approve Student Activity and Service, Athletic & Health Fee Increase

http://uwf.edu/trustees/Mar20_07/EXHIBITA.pdf

http://uwf.edu/trustees/Mar20_07/EXHIBITB.pdf

Approve Education Research Center & Child Development Fees (ECCD)

http://uwf.edu/trustees/Mar20_07/ERCCD_ExhibitA.pdf

Approve University Housing and Residence Life Fees

http://uwf.edu/trustees/Mar20_07/ExhibitA_Comp.pdf

http://uwf.edu/trustees/Mar20_07/ExhibitB_Private.pdf

Approve Intercollegiate Athletics 2006 Financial Statement

http://uwf.edu/trustees/Mar20_07/Intercol_Ath6300605.pdf

Approve Naming of the Warren and Helen Wentworth "All-Steinway School" Piano Program

Chair Clark also thanked Helen Wentworth for her generous contribution in support of UWF.

Academic and Student Affairs Committee

Committee Chair Roy Smith brought the following items for ratification before the board in the form of a motion and noted that all motions were approved during the Academic Committee meeting.

Chair Clark asked if there were any comments or questions. All motions passed unanimously.

Request to Implement Master of Social Work

http://uwf.edu/trustees/Mar20_07/MSW_New.pdf

Request to Implement Master of Nursing

http://uwf.edu/trustees/Mar20_07/R_to_E_Plan_MSN.pdf

http://uwf.edu/trustees/Mar20_07/R_to_IMSN.pdf

Academic Learning Compact Policies and Procedures

http://uwf.edu/trustees/Mar20_07/ALC_PandP.pdf

http://uwf.edu/trustees/Mar20_07/ALC_PG.pdf

Trustee Gould noted that Argo Applause recently spotlighted Trustee Christina Genualdi as a recipient of a Student Leadership award. Trustee Gould thanked her for her accomplishments and work on the Board of Trustees.

Executive Committee

Chair Clark brought the following items for ratification before the board in the form of a motion and asked if there were any comments or transferring questions. All motions passed unanimously.

1. Delegation of Authority to President to Operate the University
2. Endorsement of Mission San Luis to the University

Clark also noted that there was discussion on creation of a Compensation Committee and personnel policies are under review. Trustee Kelly suggested that it would be helpful to bring in a compensation consultant to the June Retreat to educate the board on compensation practices.

Other Board of Trustee Items

Action Items

Approve Minutes of December 15, 2006

http://uwf.edu/trustees/Mar20_07/121506BOTMN.pdf

Motion by: Trustee Gould
Seconded by: Trustee Bell
Motion passed unanimously

UWF Response to Pappas Report

http://uwf.edu/trustees/Mar20_07/UWF_Response_Pappas_Report.pdf

Dr. Cavanaugh presented information on UWF's official response to the Pappas Report and noted the importance of board endorsement for the response.

Motion by: Trustee Kelly
Seconded by: Trustee Gould
Motion passed unanimously

Approve 2007-2008 Meeting Schedule

Chair Clark noted that the board is scheduled to meet five times during 2007-2008 and stated that the UWF Day in Tallahassee is contingent upon securing the Capital rotunda.

Motion by: Trustee Young
Seconded by: Trustee Smith
Motion passed unanimously

INFORMATIONAL / DISCUSSION ITEMS

1. Emerald Coast Campuses Update

Dr. Azzaretto provided an update on Emerald Coast activities. He expressed thanks to his predecessors, Dr. Chris Cavanaugh and Dr. Wes Little, who brought focus, direction, leadership, and energy to the success of the Emerald Coast campuses.

He presented details on three values critical to the success of ECC: accessibility for non-traditional students, quality of educational programs, and partnerships and collaborations. The presentation provided information on campus growth and future programs.

2. UWF Strategic Plan 2007-2012

Chair Clark requested trustees review the report for the June meeting.

3. Association of Governing Boards Statement on Board Accountability

Chair Clark stated that the report was distributed to board members.

4. Retired Employee Association Benefits

Sherell Hendrickson, Associate Vice President, Human Resources reported on the Retired Employees Association, which currently stands at 80 members and presented the list of benefits available to retired employees. Chair Clark stated he was pleased that UWF developed a package of benefits to recognize their contributions to the university.

5. AGB National Conference on Trusteeship Update

Chair Clark reiterated that everyone should make every effort to attend these conferences. This year's event spotlighted access as a key component in attracting students to higher education and specifically mentioned California's creative yet simple method of using multi-lingual posters to inform students what they need to do to go to college.

Chair Clark also thanked Dr. Cavanaugh and Kim Spear for their excellent, professional presentations at the AGB Conference.

6. Meeting Survey Results

Chair Clark noted that the meeting surveys are included in their packages.

7. Meeting Evaluation for Today

In addition, Chair Clark noted that Pat Crawford is undertaking a WUWF fundraising effort beginning June 1. He will walk 1000 miles from Jacksonville to Washington DC in an effort to raise \$50,000 for WUWF. Mr. Crawford noted that \$8,500 has been pledged to date. Chair Clark pledged \$1.00 per mile for the whole trip and invited everyone to participate in this worthy fundraising event.

8. Future Events

3.30	Honors Convocation at 11:00 a.m. by John C. Pace Library Entrance
3.30-31	Festival on the Green Jazz Brunch
4.11	Alumni Event (evening)
4.12	UWF Day at the Capitol (10 trustees committed to attend)
5.4	UWF BOT Conference Call Meeting (1:30 pm Central Time)
5.5	UWF Spring Commencement 9:00 am Pensacola Civic Center 3:30 pm UWF Field House
6.14	UWF BOT Meeting at UWF Conference Center
6.15	UWF BOT Hosts Joints Strategic Planning Meeting
9.25-29	40 th Anniversary Celebration

- Chair Clark reiterated the importance of providing names for Board of Trustee appointments.
- Trustee Fetterman publically thanked Dr. Van Galen's team for their efforts on behalf of the Maritime Museum.
- Trustee Young requested that statistics relating to SWAN be presented at next meeting. Dr. Cavanaugh stated that statistics are available now and called on Sherell Hendrickson who reported that there were three SWAN separations during the period January 1, 2005 through March 2, 2007: two were from the A&P pay plan and one was from the USPS pay plan.

ADJOURNMENT - A motion was made to adjourn the meeting at 1:49 pm.

Motion by: Trustee Collier

Seconded by: Trustee Bell

Motion passed unanimously.