

Minutes

University of West Florida Board of Trustees Meeting

September 7, 2007

Emerald Coast – Fort Walton Beach, FL

Board Chair K.C. Clark called the meeting to order at 12:37 p.m. welcoming those in attendance. Clark then asked Faye Bowers to call roll with the trustees listed below in attendance. Those attending via conference call are designated with an asterisk* following their names.

Mr. Honor Bell
Mr. K.C. Clark
Ms. Nancy Fetterman
Mrs. Marny Gilluly
Mrs. Jeanne Godwin*
Mrs. Sharon Hess Herrick
General Chuck Horner retired
Ms. April Jardine
Mrs. Catherine Kelly
Dr. Scott Marzilli
Mr. Collier Merrill
Mr. Roy Smith
Mr. J.T. Young*

Others were attending:

Dr. John C. Cavanaugh, President
Dr. Hal White, Executive Vice President
Dr. Debbie Ford, Vice President for Student Affairs
Dr. Dean Van Galen, Vice President for Development
Ms. Anita Schonberger, General Counsel
Ms. Kim Spear, Chief of Staff/Assistant Corporate Secretary/BOT
Ms. Faye Bowers, Executive Specialist/Assistant Corporate Secretary/BOT

Chair's Greetings

Chair Clark welcomed everyone especially Dr. Jack Azzaretto and the Emerald Coast Campus at Fort Walton Beach for hosting the meeting. He also thanked WUWF.TV for producing the webcast.

The Chair then said there were two items he would like to mention:

- Bert Hartley who recently retired – Clark publicly commended Bert for his service to UWF and said Hartley's tenure as Vice President for Administrative Affairs made a tremendous difference for UWF; his work was stellar and his advice sage. He will be greatly missed.
- UWF 40th Anniversary - Clark said the public phase of the *Creating Great Futures* Campaign will kick off on September 25 at the Naval Aviation Museum. The week will be filled with celebratory events. Clark highlighted the Community Leaders Kick-Off Breakfast; Argo Chef Competition (President Cavanaugh & Dr. Dean Van Galen pair up with expert chefs); Founders Reception; Radio Live; B.E.S.T. house groundbreaking,

concert showcase, Alumni Golf Tournament. Events are spread between the Pensacola and Emerald Coast campuses. RSVP to Faye Bowers, please.

President's Report

Dr. Cavanaugh welcomed everyone to the meeting. He reiterated Chairman Clark's sentiments about the *Creating Great Futures* campaign kickoff and the 40th anniversary events.

Cavanaugh noted that gifts this past year to the UWF Foundation totaled just under \$7 million which is the highest total in twelve years.

National and Statewide Budget Update

- Governor Crist calls for cuts to the state budget of \$980 million; Crist calls for advances in PECO spending as an economic stimulus of \$483 million – this is for all PECO, not just the State University System. (We do not yet know the affect this recommendation would have on SUS construction.); Cuts to Higher Education amount to \$272 million, or 28% of the total cut; Cuts to the State University System total \$188 million, or 19% (the SUS is only 9% of the state budget); These proposed cuts amount to about 1,600 professors; Community College cuts total \$84 million, or 9%.

State University System cuts – the details:

- 4.4% or \$110 million across-the-board cuts.
- 1.8%, or \$43.8 million in targeted cuts to the following new programs (these cuts zero out funding for these programs in the current year):
 - \$10.2 million - FIU/UCF medical schools
 - \$8.5 million - FAU Harbor Branch
 - \$4 million - FIU Life Sciences
 - \$7 million - FSU Pathways to Excellence (FSU was only provided \$5 million for this initiative)
 - \$1.7 million - UCF Life Sciences
 - \$5 million - UF Faculty Enhancements
 - \$3 million - USF Grad Enhancements
 - \$400,000 - FIU Hurricane Mitigation
 - \$4 million - Research & Commercialization Grant Program
- \$34 million: Courtelis Matching Funds – this would leave only \$12.4 million in the Courtelis matching program for university construction.

Board of Governors General Office:

- 10% cut, or \$649,000; includes elimination of \$250,000 for FSU, \$187,000 for Florida's membership in the Southern Regional Education Board and \$399,567 in direct general office cuts.

Community Colleges: \$45 million cut to the community college program fund; \$39 million cut to the community college FCO matching program

Public Schools: \$120 million cut to the FEFP, but it is restored with \$120 million in non-recurring funds.

On-Campus & Successes

- Enrollment numbers are better than ever before. Residency halls are full. UWF is bulging at the seams.
- State of University Address yesterday (Sept 6) unveiled alternative budget models, continued investment in Faculty/Staff, strengthening Academic rigor and programs
- Reorganization of the university will be proactive for budget cuts.
- Echoed sentiments of missing Bert Hartley.

- Interim Provost Search is underway.
- **SOCIETY FOR THE TEACHING OF PSYCHOLOGY HONORS JANE HALONEN** - The Society for Teaching of Psychology, Division Two of the American Psychological Association, has honored University of West Florida College of Arts and Science Dean Jane Halonen by naming their Early Career Teaching award in her name. The Jane S. Halonen Early Career Teaching award will be given by the society starting in 2009. "The reason the award was named after Jane is because she has unselfishly devoted her career to advancing the careers of the next generation of psychology teachers regardless of level--high school, community college and four-year colleges and universities,". "She is an outstanding teacher and her enthusiasm for teaching has inspired hundreds. Her work has had a lasting impact on shaping the career trajectories of some of psychology's finest teachers." The Jane S. Halonen Early Career Teaching award, which will recognize the first five years of full-time teaching at any level, will be given out to one recipient per year. The recipient will receive a plaque and a monetary gift.

Faculty Recognition

In Dr. Barbara Lyman's absence, Dr. Jane Halonen introduced Dr. Leo ter Haar, Chair for Computer Science who recognized Dr. Norman Wilde, Professor for UWF Computer Science. Dr. Wilde gave a brief summary of his work and how technology continues to change.

Student Recognition

Dr. Debbie Ford introduced Mr. Jerod Wilson, an outstanding Interdisciplinary Social Science major on the Emerald Coast Campus who expressed how UWF enabled and encouraged him to complete his degree.

Committee Reports

Finance, Administration & Audit Committee

Committee Chair Sharon Hess Herrick brought the following items for ratification before the board in the form of a motion with unanimous approval.

- Authorization to Sign University of West Florida Checks
- Acceptance of the Florida Bright Futures Scholarship Program Audit (28 pages)
http://uwf.edu/trustees/Sept7_07/BrightFutures.pdf

Seconded by: Trustee Merrill
Motion carried unanimously.

Academic and Student Affairs Committee

Committee Chair Roy Smith brought the following action item for ratification before the board in the form of a motion with unanimous approval.

- Confer and Honorary Doctorate of Humane Letters for Reverend H. K. Matthews at Fall Commencement in December
Minutes of Honorary Awards and Recognition Committee Meeting (2 pages)
http://uwf.edu/trustees/Sept7_07/HARC_MN_82907.pdf
Biography of Reverend H. K. Matthews (1 page)
http://uwf.edu/trustees/Sept7_07/HK_Matthews.pdf
Highlights of Civil Rights Activities of Reverend H. K. Matthews (3 pages)
http://uwf.edu/trustees/Sept7_07/HK_Matthews_L_Wiley.pdf

Seconded by: Trustee Gilluly
Motion carried unanimously.

Executive Committee

Chair Clark reported that the Presidential Goals would be brought to the full BOT as a committee endorsement.

Full Board Items

Action Items

1. A motion was made for approval of minutes from June 14 and 15, 2007.
June 14 (5 pages)
http://uwf.edu/trustees/Dec14_07/061407_Full_BOT_MN_approved.pdf
June 15 (2 pages)
http://uwf.edu/trustees/Dec14_07/061507_JSPM_MN_approved.pdf
Motion by: Trustee Bell
Seconded by: Trustee Hess Herrick
Motion passed unanimously.

2. A motion was made to approve **Delegation of Authority to Executive Committee to ratify Collective Bargaining Agreement Re-opener** as presented by Ms. Anita Schonberger.
2007-08 Re-opener Language for Articles 23 and 25 (1 Page each)
http://uwf.edu/trustees/Sept7_07/Article23.pdf
http://uwf.edu/trustees/Sept7_07/Article25.pdf
UWF and UFF (UWF Chapter) Memorandum of Understanding #3 for 2007-2008 Re-opener (1 Page)
http://uwf.edu/trustees/Sept7_07/MOU_3.pdf
Motion by: Trustee Merrill
Seconded by: Trustee Fetterman
Motion passed unanimously.

3. A motion was made to adopt the **Presidential Goals 2007-08** for Dr. John Cavanaugh as endorsed by the Executive Committee and presented by Chair K.C. Clark.
2007-08 Goals (6 pages)
http://uwf.edu/trustees/Sept7_07/Annual_Goals_2007_2008.pdf
Update on Progress of University Review Action Items (5 pages)
http://uwf.edu/trustees/Sept7_07/Inst_Review_Action.pdf
Motion by: Trustee Kelly
Seconded by: Trustee Fetterman
Motion passed unanimously.

4. A motion was made to approve **Tenure as a Condition-of-Employment** for Dr. Laura Koppes, Chair of the Department of Psychology, College of Professional Studies as presented by Dr. John Cavanaugh.
Koppes Biography
http://uwf.edu/academic/botagendaitems/Supporting_Doc_Biographical_Summary_Laura_Koppes.pdf
Motion by: Trustee Smith
Seconded by: Trustee Fetterman
Motion passed unanimously.

Informational/Discussion Items

1. The **Development/Campaign Update** was presented by Dr. Dean Van Galen, Vice President for University Advancement. (11 pages)
http://uwf.edu/trustees/Sept7_07/Development_PPT.pdf
2. **Emerald Coast Update** was addressed by Dr. Jack Azzaretto, Dean for the Emerald Coast who introduced Dr. Tom Gilbar, engineering faculty member. Dr. Gilbar spoke of two exciting initiatives as follows: the UWF-Emerald Coast Engineering (Computer and Electrical) Program's move to the Research and Engineering Educational Facility (REEF) in partnership with the University of Florida; and the pending OCSD Engineering Choice Institute at Choctaw HS.

Dr. Azzaretto then introduced Ms. Suzanne Hendricks, an Emerald Coast Graduate Assistant, who provided the EC student's perspective of UWF.
3. A **Residency Update** PowerPoint regarding current requirements was presented by Mrs. Ann Dziadon, University Registrar. (31 pages)
http://uwf.edu/trustees/Dec14_07/Residency_PPT.pdf
4. A **Discussion on UWF joining the "FL congressional Delegation Request Regarding International Higher Education Issue"** was led by Dr. John Cavanaugh. In spite of a motion to join by Trustee Honor Bell, the motion failed due to lack of a second. Congressional Request (3 pages)
http://uwf.edu/trustees/Sept7_07/Congressional_Letter.pdf
Frank Brogan's Letter (1 page)
http://uwf.edu/trustees/Sept7_07/Brogan_Letter.pdf
5. **Calendar Update** was addressed by President Cavanaugh who reported that UWF Day would not occur as a separate event as the university would participate in Northwest Florida Day at the Capitol. More information will be provided later.
6. **Meeting Survey Results** of June 14 and **Meeting Survey** for September 7. Chair Clark emphasized the importance of all trustees completing and submitting a meeting evaluation so the Board support staff may continue to improve services for meetings.

With no further items to discuss Chair Clark called for adjournment at 2:35 p.m.

Respectfully submitted on September 12, 2007

Faye H. Bowers