

Minutes
University of West Florida Board of Trustees Meeting
June 3, 2008
UWF Conference Center

Board Chair K.C. Clark called the meeting to order at 1:06 p.m. welcoming those in attendance. Chair Clark then asked Faye Bowers to call roll with the trustees listed below present. Those participating via conference call are designated with an asterisk* following their names.

Mr. Honor Bell

Mr. K.C. Clark

Ms. Nancy Fetterman

Mrs. Marny Gilluly

Mrs. Jeanne Godwin

Mrs. Sharon Hess Herrick

General Chuck Horner, Horner retired

Ms. April Jardine

Mrs. Catherine Kelly

Dr. Scott Marzilli

Mr. Collier Merrill

Mr. Roy Smith*

Mr. J.T. Young

Others attending:

Dr. John C. Cavanaugh, President

Dr. Chula King, Interim Provost

Dr. Hal White, Executive Vice President

Dr. Dean Van Galen, Vice President for Development

Mrs. Patricia Lott, General Counsel

Ms. Kimberly Spear, Chief of Staff/Assistant Corporate Secretary/BOT

Ms. Faye Bowers, Executive Specialist/Assistant Corporate Secretary/BOT

Mr. Jim Matson, ITS

Mr. Matt McKinney, UC Sound

Mr. John Macdonell, W-UWF webcast

Chair's Greetings

Chair Clark welcomed everyone, thanking them for their participation and attendance at the meeting. He thanked ITS and WUWF for their assistance.

Chair Clark offered congratulations to Dr. Scott Marzilli who will be going to UT-Tyler.

Chair Clark offered congratulations to April Jardine who was re-elected to serve as SGA President.

Congratulations – Men's Golf, 3rd straight GSC, regional south and region two men's national title. Steve Fell, coach, named GSC coach of year for 9th time and national coach of year. Clark noted that student athletes have a higher GPA than the overall student body students.

The chair asked for a moment of silence in memoriam of three UWF students who passed away in the last few months. Those students are: Ashley Collis, Mason Hupp, and Timothy Rackley.

President's Report

- Governor Crist has until June 14 to sign or veto budget
- Pensacola News Journal annually covers valedictorians. This year 4 of 7 valedictorians have selected to attend UWF rather than a larger state university.
- Admissions – Fall 2008 applications are up by 23%, transfers are up 12%, and UWF celebrated fifty-five thousandth living alumni this Spring
- Kudos – College of Business AACSB recently reaffirmed for 5 years. This is a great honor and Dr. Carl Backman had been our leader through the process.
- Roy Hess Memorial Annual Scholarship in Entrepreneurship, father of Trustee Sharon Hess Herrick
- Scholarship Donor Luncheon – more than \$1,000,000 to right at 1,100 student scholarships this year
- Earth Day Symposium first year
- Employees of the Month – John Smith, Mica Harrell
- UWF Forensics Team – In the Top 10 at national championships
- UWF Hot Shot Advertising Team– First Place, Regional level

As this was his last official BOT meeting before departing for his new post in Pennsylvania, President Cavanaugh The President expressed his appreciation to the Board of Trustees who six years ago took a chance on a Catholic Democrat. Support has been for their extraordinary support.

President Cavanaugh also noted his Sr. Leadership Team is a great team. full of support from top to bottom.

Cavanaugh asked “What is different now at UWF?”

- Recognized player in state university system
- Attracted Endowment almost \$65,000,000
- Academic Technology Center
- Global & Local communications
- Lambda Rail engagement
- Partnerships
 - Maritime Park, Corporate Park, Technology Park
- Academic reputation, grants & contracts, 9 sites in Panhandle
- Reserves
- UWF moving in positive direction
- Final report as President of University of West Florida

Faculty Recognition

Interim Provost, Dr. Chula King called on Dr. Jane Halonen who introduced Dr. Frank Andrasik of the College of Arts & Sciences, psychology department. Dr. Tim O’Keefe introduced Dr. Ron Bush of the College of Business. Both Dr. Andrasik and Dr. Bush (both Distinguished UWF Professors) addressed the Board reviewing prior experiences and future prospects in their respective areas at UWF.

Staff Recognition

Executive Vice President Hal White recognized Laura Keeble, Information Specialist in the Library Circulation Department for her willingness to take on additional duties, her positive attitude, and enthusiasm. Laura is a recipient of the “U-Make a Difference Award” who goes above and beyond each day on the job.

Student Recognition

In Dr. Debbie Ford’s absence, Associate Vice President Jim Hurd recognized recent graduate Wesley Akers who addressed the Board with regard to UWF’s impact on his life. He credited Trustee Hess Herrick, his aunt, for encouraging him to study at UWF.

Committee Reports

Finance, Administration & Audit Committee

Committee Chair Sharon Hess Herrick brought before the Board items listed below for ratification through a motion by Trustee Young, seconded by Trustee Bell which passed unanimously.

1. **2007 UWF Annual Financial Report**
http://uwf.edu/trustees/Jun3_08/2008-157.pdf
2. **Authorization to Sign Checks**
3. **Authorization to Transfer Funds**
4. **2006-07 Federal Funds Audit By Auditor General**
http://uwf.edu/trustees/Jun3_08/2008-141.pdf
http://uwf.edu/trustees/Jun3_08/2008-141Summary.pdf
5. **2008-09 (IAMC) Internal Auditing Work Plan**
6. **FY2009/2010 – 2013/2014 Fixed Capital Outlay Plan**
http://uwf.edu/trustees/Jun3_08/CIP_FY09_10.pdf
7. **2007-08 UWF Florida Equity Report**
http://uwf.edu/trustees/Jun3_08/Equity_Report.pdf
8. **Amendment: UWF/REG 4.008 – Tuition and Fees, Fines and Penalties (Spring 2008)**
http://uwf.edu/trustees/Jun3_08/UWFFREG_4.008.pdf
http://uwf.edu/trustees/Jun3_08/UWFFREG_EQFees.pdf
9. **Overview of Implemented Budget Reductions**
Academic Affairs - http://uwf.edu/trustees/Jun3_08/AA_BR.pdf
University Affairs – http://uwf.edu/trustees/Jun3_08/UN_AFF_BR.pdf
University Advancement - http://uwf.edu/trustees/Jun3_08/UN_ADV_BR.pdf
Student Affairs - http://uwf.edu/trustees/Jun3_08/SA_BR.pdf
10. **Estimated FY 2008-09 Consolidated Operating Budget**
http://uwf.edu/trustees/Jun3_08/FY2008_2009.pdf

11. Naming of Baseball Field

Trustee Hess Herrick asked for a separate motion to ratify naming the UWF Baseball Field as Spooner Field in honor of Coach Jim Spooner who influenced so many students’ lives.

Motion by: Trustee Bell

Seconded by: Trustee Young

Motion carried unanimously.

Academic and Student Affairs Committee

Committee vice Chair, Catherine Kelly brought before the Board items listed below for ratification through a motion by Trustee Merrill with a second by Trustee Gilluly which passed unanimously.

1. **Request for Waiver to “Explore/Plan” for the New Degree Title of Bachelor of Music Education**
2. **Policies and Procedures on Other Academic Programs**
http://uwf.edu/trustees/Jun3_08/Cert_Pol_Proc.pdf

Executive Committee – No meeting

Full Board Items

Action Items

1. **Minutes** - A motion was made for approval of minutes from March 11, 2008 and May 19, 2008.
http://uwf.edu/trustees/Jun3_08/031108FBOTMN.pdf
http://uwf.edu/trustees/Jun3_08/051908FBOTMN.pdf

Motion by: Trustee Merrill
 Seconded by: Trustee Young
 Motion passed unanimously.

2. A motion was made to approve **Faculty Tenure** (below) as presented by President Cavanaugh.

College	Name	Department		Gender	Ethnicity
COPS	John Todorovich	Health, Leisure and Exercise Science	Assistant Professor	M	W
COPS	Diane Scott	Social Work	Assistant Professor	F	W
COPS	Kathleen Heubach	Teacher Education	Assistant Professor	F	W
COPS	Charlotte Boling	Teacher Education	Assistant Professor	F	W
COB	June Wei	Management & MIS	Assistant Professor	F	A
COB	Doug Waggle	Accounting and Finance	Assistant Professor	M	X
COB	Scott Keller	Marketing and Economics	Associate Professor	M	W
CAS	Barbara Larson	Art	Associate Professor	F	W
CAS	Steve Belko	History	Assistant Professor	M	W
CAS	Sikha Bagui	Computer Science	Assistant Professor	F	A

Motion by: Trustee Young
 Seconded by: Trustee Hess Herrick
 Motion passed unanimously.

3. A motion was made to adopt **Resolution 2008.2** in recognition of distinguished service for Dr. T. Scott Marzilli, Faculty Senate President who serves as a trustee. He was presented with a framed resolution and a token of appreciation. Dr. Marzilli has accepted a position with the University of Texas – Tyler Campus.
http://uwf.edu/trustees/Sep4_08/R2008.2_Marzilli.pdf

Motion by: Trustee Bell

Seconded by: Trustee Fetterman
Motion passed unanimously.

4. A motion was made to adopt **Resolution 2008.1** in recognition and appreciation of distinguished service for President John C. Cavanaugh who has resigned to become the Chancellor for (PASSHE) Pennsylvania State System of Higher Education. Dr. Cavanaugh was presented with a framed resolution by Chair Clark who noted that during Cavanaugh's reign UWF has been listed in the Princeton Review ranking, Chronicle of Education wired-campus, among many other achievements. http://uwf.edu/trustees/Sep4_08/R2008.1_Cavanaugh.pdf
Motion by: Trustee Bell
Seconded by: Trustee Fetterman
Motion passed unanimously.

Vice Chair Bell commended President Cavanaugh on his leadership at UWF and wished him and Mrs. Cavanaugh well in their future endeavors.

Informational/Discussion Items

1. Dr. Dean Van Galen addressed the Board with a PowerPoint presentation on the ***Creating Great Futures Campaign and University Advancement***.
2. Trustee Merrill provided the Board with an update from the **Interim Transition Committee**.
3. **Compensation for Interim President** – tabled
4. **Permanent President Discussion** – tabled
5. Consider rescheduling March 2009 meeting due to Chair Clark having a conflict.
6. Meeting Satisfaction Results 06/03/08

Chair Clark announced the Interim Presidential Committee meeting immediately following in the Nautilus Chamber, Foundation Board meets at 3:30 in the Conference Center right here and at 5:30 the UWF Boards Reception and Farewell to President and Mrs. Cavanaugh at Museum of Commerce E. Zaragoza

Chair Clark announced the Joint Boards Strategic Planning Session will not occur on June 4. It will probably be rescheduled to coincide with the September BOT meeting.

Adjournment occurred at 2:40 p.m.

Respectfully submitted,

Faye H. Bowers
Recording Secretary