

**Draft Minutes**  
**UWF Board of Trustees**  
Executive Committee Conference Call Meeting  
B10 Conference Room

Tuesday, August 30, 2005

Chair K.C. Clark called the Executive Committee Meeting to order at 2:05 p.m. Central Time asking Faye Bowers to call roll. The following were in attendance.

K.C. Clark  
Lornetta Epps  
Sharon Hess Herrick  
Roy Smith

Others in attendance:

Dr. John Cavanaugh, President  
Dr. Hal White, Executive Vice President  
Ms. Kimberly Spear, Chief of Staff/Assistant Corporate Secretary/BOT  
Ms. Faye Bowers, Executive Specialist/Assistant Corporate Secretary/BOT

A motion to approve the minutes of the June 16, 2005 Executive Committee meeting was made.

Motion by: Trustee Hess Herrick

Seconded by: Trustee Epps

It passed unanimously.

Chair Clark conveyed thanks to everyone who was able to attend the conference call meeting. He said the meeting would be brief and asked President Cavanaugh for an update on the campus in the aftermath of Hurricane Katrina and whether UWF had offered assistance to nearby universities in Alabama, Mississippi and Louisiana.

Dr. Cavanaugh reported that UWF has offered assistance to neighboring universities hit by Hurricane Katrina. He said that the roof in Building 36 (Communication Arts) has damage and that there were limbs and a few trees reported down on campus. Cavanaugh said that students remained in residence halls and that it worked very well. Also, he said that the campus was not closed and that UWF electricity came on last night (8/29).

Dr. Hal White reported that all buildings remained locked during the storm and aftermath.

President Cavanaugh applauds his staff and noted that the decision on Friday (8/26) to close UWF on Monday was in consideration of safety for students, faculty and staff since the landfall of Katrina had not been determined at that time. He further said that the decision on Sunday to close on Monday was for continued safety of students and employees. Again, Cavanaugh said he had a great staff, a great Campus Emergency Operation Center, and was pleased with our presence at the Santa Rosa and Escambia EOCs.

Chair Clark said we are learning though each experience and congratulated Cavanaugh and WUWF Radio online for keeping him abreast of the hurricane status since he does not reside locally.

## **Action Item**

### **Approve 3.6% across-the-board salary increase for President**

Chair Clark noted that Governor Bush approved (May 26, 2005) a 3.6% across-the-board increase for state and university personnel including the President. He said that the BOT has authority to set presidential compensation and recommended that the BOT consider approval but pointed out that the full board has to take action. He also noted that the UWF Foundation would be responsible for funding the President's deferred compensation increase.

Dr. Hal White added that the state increase is retroactive to 8/1/2005.

Trustee Roy Smith asked if all other universities were in agreement for the raise for their presidents.

Cavanaugh said that when legislation mandates such an increase it is automatic in most presidents' contracts.

A motion was made to present to the full BOT for approving the 3.6% salary increase for the president.

Motion by: Trustee Smith

Seconded by: Trustee Epps

It passed unanimously.

## **Informational/Discussion Items**

### **1. Board Succession/Recruitment**

Chair Clark announced that he and President Cavanaugh had spoken and that trustees JoAnn Morgan and Dr. Lornetta Epps had decided not to seek re-appointment to the UWF BOT upon expiration of their terms 1/6/2006. Discussion ensued about the areas lacking in Board expertise and the eligibility of several individuals. Clark asked for all trustees to submit prospective BOT candidates to the BOT support team for further handling.

### **2. Presidential Performance Evaluation**

Chair Clark reminded all committee members that they should have and/or will receive President Cavanaugh's update on his 2004-2005 goals today and asked each Executive Committee member to forward comments to Faye Bowers by September 7. Chair Clark indicated that in the future the format of goals will change to reflect fewer, but more measurable goals. Discussion ensued about specific aspects of the President's accomplishments in the past year.

With no further items, Clark asked for a motion of adjournment at 3:03 p.m. Central Time.

Motion by: Trustee Hess Herrick

Seconded by: Trustee Smith