

MINUTES

UWF Board of Trustees
Academic & Student Affairs Committee Meeting
Emerald Coast - Fort Walton Beach, FL
September 7, 2007

Committee Chair Roy Smith called the meeting to order at 9:00 am on Friday, September 7, 2007 and asked Faye Bowers to call roll. The following members were present. Trustee Collier Merrill was unable to attend the meeting.

Mr. Roy Smith
Dr. Scott Marzilli
Mr. Chuck Horner
Ms. Catherine Kelly
Ms. April Jardine

Also attending:

Mr. Honor Bell, Trustee
Dr. John Cavanaugh, President
Dr. Barbara Lyman, Associate Provost
Dr. Deborah Ford, Vice President for Student Affairs

Chair's Greetings

Chair Roy Smith welcomed everyone to the meeting and thanked them for attending the beautiful Emerald Coast Campus. Smith encouraged all to attend the Finance, Administration, and Audit Committee meeting in the event the Academic Committee adjourned early.

Action Items

1. Minutes of June 14, 2007

A motion was made to approve the minutes of June 14, 2007 as presented by Chair Smith.

Minutes (2 pages)

http://uwf.edu/trustees/Dec14_07/061407_AC_MN_approved.pdf

Motion by: Trustee Catherine Kelly

Seconded by: Trustee Chuck Horner

It passed unanimously.

2. A motion was made to confer upon **Reverend H. K. Matthews an Honorary Doctorate of Humane Letters** during the 2007 UWF Fall Commencement. President Cavanaugh

addressed the committee noting that the Honorary Awards and Recognition Committee unanimously approved the recommendation of Reverend Matthews with regard to his exemplary leadership role for the Civil Rights movement in the 1960's.

Honorary Awards and Recognition Committee Meeting Minutes (2 pages)

http://uwf.edu/trustees/Sept7_07/HARC_MN_82907.pdf

Biography Reverend H. K. Matthews (1 page)

http://uwf.edu/trustees/Sept7_07/HK_Matthews.pdf

Highlights of Civil Rights Activities of Reverend H. K. Matthews (3 pages)

http://uwf.edu/trustees/Sept7_07/HK_Matthews_L_Wiley.pdf

Motion by: Trustee Kelly

Seconded by: Trustee Horner

It passed unanimously.

Informational Items

1. Dr. Barbara Lyman presented an update on **Degree Program Changes approved during the period July 1, 2006 through June 30, 2007.**

Degree Program Changes

http://uwf.edu/trustees/Sept7_07/Program_Changes_Summary_2006_2007.pdf

2. Dr. Ed Ranelli, Dean for the College of Business provided a PowerPoint presentation as an update on the **(COB) Accreditation** noting that the scheduled timeline is being followed strictly in preparation for a site visit during 2008.
AACSB (13 pages)
http://uwf.edu/trustees/Sept7_07/COB_PPT_Ranelli.pdf
3. Dr. Barbara Lyman reported that Governor Crist approved the passage of the **Master of Science in Nursing and Master of Social Work, Chapter No 2007-116 (House Bill 515)** on Tuesday June 12, 2007 at 7:43 p.m. However, following a lengthy discussion and Q & A session, it was noted that although these items were approved for implementation to occur during the Fall of 2008, there is a vital concern regarding funding for the MSN due to a local medical facility withdrawing financial support in addition to Governor Crist's decision for extreme budget cuts.
Legislature HB 515 (1 page)
http://uwf.edu/academic/botagendaitems/2007_FL_Legislature_House_Bill_515_UWF_MSN_MSW.pdf
General Bill (3 pages)
http://uwf.edu/academic/botagendaitems/MSN_MSW_Final_Approval.pdf
4. Dr. Barbara Lyman gave a follow-up report on the **Reaffirmation of Accreditation for UWF** by the **Southern Association of Colleges and Schools (SACS)**. Dr. Lyman noted that UWF has successfully addressed 4 concerns and she followed up on the Commission's request for a *Second Monitoring Report* which addressed the two remaining concerns. Dr. Lyman will provide a follow-up report during the March BOT meeting.
Commissions Report (6 pages)
http://uwf.edu/trustees/Sept7_07/SACS.pdf
5. Dr. Rebecca Magerkorth and Ms. Mica Harrell provided a PowerPoint update on the **Choices Grant** (\$30,000 over a 3 year period) for studying the use and misuse of alcohol among UWF students. It was discovered through this study that UWF students are much less likely to use and misuse alcohol as some of the larger state universities.
Choices Summary (1 page)
http://uwf.edu/trustees/Sept7_07/CHOICES.pdf
Choices Study (17 pages)
http://uwf.edu/trustees/Sept7_07/CHOICES_PPT.pdf
6. Dr. Debbie Ford introduced Dr. Pete Metarko, Vice President for Enrollment Services who reviewed 2007-08 preliminary enrollment numbers for the university noting that figures this year have surpassed prior year records.
Preliminary FTE (1 page)
http://uwf.edu/trustees/Sept7_07/ENRFALL_STATS07.pdf
Preliminary Headcount (1 page)
http://uwf.edu/trustees/Sept7_07/ENRFALL_STATS071.pdf
Preliminary Enrollment Stats (1 page)
http://uwf.edu/trustees/Sept7_07/ENRFALL_STATS072.pdf
By Classification (1 page)
http://uwf.edu/trustees/Sept7_07/ENRFALL_STATS073.pdf
7. Student Accomplishments (4 pages)
http://uwf.edu/trustees/Dec14_07/St_Accomp_Sept07.pdf

Due to a lack of time to continue with remaining agenda items, Dr. Debbie Ford will present an update on (NSSE) National Survey of Student Engagement during the December meeting.

Adjournment occurred at 11:32 a.m.

Respectfully submitted on September 12, 2007

Faye Bowers
Recording Secretary