

**MINUTES**  
**UWF Board of Trustees**  
**Academic & Student Affairs Committee Meeting**  
**UWF Emerald Coast – Fort Walton Beach, Florida**

Committee Chair Nancy Fetterman called the meeting to order at 9:46 a.m. on September 18, 2009. Trustees Collier Merrill and Catherine Kelly were unable to attend due to conflicts in their schedules. Ms. Faye Bowers, Executive Specialist called roll with the following members present.

Ms. Nancy A. Fetterman  
Mr. Honor Bell  
Ms. Amanda Clonts  
Dr. Richie Platt

Also attending:

Mr. Clark, BOT Chair  
Mr. Roy Smith, BOT vice Chair  
Ms. Marny Gilluly, Trustee  
Ms. Jeanne Godwin\*, Trustee  
Ms. Sharon Hess Herrick\*, Trustee  
Dr. Judy Bense, President  
Dr. Hal White, Executive Vice President  
Dr. Kyle Marrero, Interim Vice President for University Advancement  
Dr. Jim Hurd, Interim Vice President for Student Affairs  
Mrs. Patricia Lott, General Counsel  
Dr. Kimberly Sessions Spear, Chief of Staff/Assistant Corporate Secretary/BOT  
Ms. Faye Bowers, Executive Specialist/Assistant Corporate Secretary/BOT  
Mr. Michael White, ITS  
Mr. Matt McKinney, UC Sound  
Mr. John Macdonnell, WUWF  
*Conference Call\**

**Chair's Greetings**

Chair Fetterman welcomed everyone to the meeting and thanked them for their participation.

**Action Items**

**Minutes of June 2, 2009.**

A motion was made to approve the minutes of June 2, 2009 as presented.

[http://uwf.edu/trustees/Sep18\\_09/AS060209MN.pdf](http://uwf.edu/trustees/Sep18_09/AS060209MN.pdf)

Motion by: Trustee Platt  
Seconded by: Trustee Clonts  
Motion passed unanimously.

Informational/Discussion Items

1. **Masters in Public Health Accreditation** was presented by Dr. George Stewart, Chair of Biology, and director of the School of Allied Health & Life Sciences. In June 2009 (CEPH) Council on Education for Public Health awarded full accreditation to the UWF MPH for a period of 5 years.

2. **Florida Small Business Network State-wide Designation Approval by Board of Governors** was presented by Dr. Richard Podemski. The Council of Academic Vice Presidents approved and subsequently the Board of Governors approved at its August 6, 2009 meeting. The FSBDN thus becomes the first State of Florida Center recognized by the BOG under its newly revised regulations (10.015). Designation as a State of Florida Center will allow the FSBDN to submit a Legislative Budget Request (LBR) to the Board of Governors. Dr. Podemski is the Associate Vice President for Research and Dean of Graduate Studies.

*FSBDN State of Florida Center Application -*

[http://uwf.edu/academic/botagendaitems/FSBDN\\_Executive\\_Summary.pdf](http://uwf.edu/academic/botagendaitems/FSBDN_Executive_Summary.pdf)

*Memo – BOG approval of the FSBDN as a State of Florida Center*

[http://uwf.edu/academic/botagendaitems/BOG\\_Approval\\_of\\_FSBDN.pdf](http://uwf.edu/academic/botagendaitems/BOG_Approval_of_FSBDN.pdf)

3. **UWF/REG-3.002 Admission to Graduate Programs and Post-Baccalaureate Professional Students** was presented by Dr. Richard Podemski. This regulation was subsequently approved by the BOG on July 23, 2009.

**UWF/REG 3.002** [http://uwf.edu/trustees/Sep18\\_09/UWFREG\\_3.002.pdf](http://uwf.edu/trustees/Sep18_09/UWFREG_3.002.pdf)

4. **Summary of Degree Program Changes Approved during the Period July 1, 2008 through June 30, 2009** was presented by Provost Chula King who reported the 2008-2009 degree program changes as follows.

Actions requiring Board review and approval

- A. New programs (3 during the period)
- B. Deleted programs (1 during the period)
- C. Significantly Modified programs (0 during the period)

Actions not requiring Board review and approval

- D. New specializations within existing degree programs (4 during the period)
- E. Deleted specializations within existing degree programs (13 during the period)
- F. New minors (0 during the period)
- G. Deleted minors (2 during the period)

Routine changes to specializations and minors not requiring Board review and approval

- H. Modified specializations (39 during the period)
- I. Modified minors (3 during the period)

**New and Deleted Programs – Faculty Senate Actions 2008-2009**

[http://uwf.edu/academic/botagendaitems/08\\_09\\_Program\\_Change\\_Summary\\_Report.pdf](http://uwf.edu/academic/botagendaitems/08_09_Program_Change_Summary_Report.pdf)

5. **Fall Faculty Assembly – Academic Integrity** was presented by Provost King, also, who reported that on August 20, the Division of Academic Affairs hosted the first ever Faculty Assembly. The Faculty Assembly brought together almost 200 faculty members, along with students from Student Government and Student Ambassadors to focus on the multifaceted topics related to Academic Integrity. These topics, debated in breakout sessions included the following:

- Brainstorming Strategies to Promote Integrity Development in Campus Culture
- Bridging Integrity Expectations Across Generations
- Enhancing Academic Integrity in Group Assignments
- Ethical Safeguards in Graduate Research
- Fostering Integrity in the Class Culture from Day One

- Optimizing Academic Integrity Online
- Preventing and Detecting Plagiarism
- Pursuing Complaints under the UWF Academic Integrity Policy
- Would an Honor Code Help Address the Problem?

The recommendations resulting from each of the above breakout sessions will be addressed in the coming year King noted.

- 6. Update – Delphi First Year Experience Program** was presented by Mr. Michael Jasek and Ms. Krista Boren through PowerPoint. Mr. Jasek is the Assistant Dean of Students and Ms. Boren is the Assistant Director of Residence Life. The Delphi First Year Experience Program began in the Fall of 2008 with approximately 360 students participating and has grown to around 450 students in the Fall of 2009.

**Delphi Update** – [http://uwf.edu/trustees/Sep18\\_09/Delphi\\_Update.ppt](http://uwf.edu/trustees/Sep18_09/Delphi_Update.ppt)

- 7. Update – H1N1 – Swine Flu** was presented by Dr. Tammy McGuckin and Mr. Peter Robinson through PowerPoint. Dr. McGuckin is the Assistant Vice President for Student Affairs and Mr. Robinson is the Director of Environmental Health and Safety. They reported that the news media has carried many stories about the spread of the H1N1 flu (swine flu) worldwide and its potential impact in the coming months. Because of the global presence of the H1N1 flu, the Centers for Disease Control and the World Health Organization are no longer tracking specific numbers of cases. Instead, they are directing their resources toward containment and mitigation efforts.

Members of the University community have been engaged in discussions with colleagues from around the State and with each other in terms of communication and planning for the potential escalation in H1N1 flu cases among faculty, staff and students. Efforts include:

- Monitoring and complying with Center for Disease Control recommendations
- Initiating a variety of public health information campaigns focusing on preventive measures and self care
- Creation of a University Public Health Committee tasked with managing information and communication on this and other public health issues facing the campus

**H1N1** - [http://uwf.edu/trustees/Sep18\\_09/H1N1\\_Swine\\_Flu.ppt](http://uwf.edu/trustees/Sep18_09/H1N1_Swine_Flu.ppt)

- 8. Update – Housing Expansion** was presented by Dr. Ruth Davison through PowerPoint. Dr. Davison is the Director of Housing and Residence Life. The Department of Housing and Residence Life is pleased to announce the name for our newest residence hall. Heritage Hall is due to open in August 2010 and will house 252 students in suite style rooms. The name Heritage Hall was chosen to honor persons who have played a significant role in UWF's history. There will be unique opportunities to name specific areas of the Hall after different persons who have contributed to UWF's heritage. Site work began during summer 2009 and the structural frame of the building is due to be complete by the end of year.

This fall UWF welcomed 1623 residents to campus. This is an increase of 106 residents from Fall 2008. We believe the demand for campus housing will continue to grow alongside aggressive enrollment objectives. We are excited that Heritage Hall will provide the opportunity for 252 more UWF students to call 11000 University Parkway home.

**Heritage Hall** - [http://uwf.edu/trustees/Sep18\\_09/Housing\\_Expansion.pdf](http://uwf.edu/trustees/Sep18_09/Housing_Expansion.pdf)

**Update – Student Affairs Divisional** was presented by Dr. Jim Hurd, Interim Vice President for Student Affairs. **Housing and Residence Life**

2008-09 Highlights

1. 1623 residents (106 over Fall 2008) (+staff = 1681)
2. Delphi program successfully launched with 350 students; 502 students in Delphi this year
3. 1,684 programs facilitated in residence life during 2008-2009
4. Housing facilities completed 2,528 work orders during 2008-2009

**Intercollegiate Athletics**

2008-09 Highlights

1. Five sports won Conference Titles, overall the program achieved its 50<sup>th</sup> Division Title
2. Completion of the Athletic Visioning Process

**University Commons and Student Activities**

2008-09 Highlights

Voyages Leadership Program gave out 17 medals last year

**Recreation**

Based on annual report figures-University Park and Recreation Facility attendance totaled more than 475,000 visitors. The parks' 18 hole Disc Golf Course has tremendously increased Park usage & is difficult to monitor.... So to honor the Bill Healey and Dave Scott tradition of rounding up....Recreation had nearly a Half Million visitors!!!

**SDRC& Inclusion Services** - Dr. Vannee Cao-Nguyen and Dr. Lusharon Wiley presented at the national Association of Higher Education and Disability conference. Vannee presented on PTSD. Lusharon presented on the intersection of disability and diversity

**Counseling and Wellness Services**

2008-09 Highlights

1. Department of Education grant for Promising Program through social norms campaign
2. Surviving, despite 76% increase in "crisis" clients and 28% overall client load increase with no new staffing

**Student Transitions**

2008-09 Highlights

1. 1,286 Orientation freshmen this summer
2. Two sessions of Argo Camp to accommodate the increased demand

**Career Services**

2008-09 Highlights

1. Student contacts up in Career Planning and Volunteer UWF!
2. Co-op and internship levels up and strong career fair attendance by employers

**ERCCD**

2008-09 Highlights

1. Successfully moved into the new building fairly seamlessly

2. *Retired Tulsa and made leadership transition*

**Priorities**

1. *Completing new Health and Wellness Building*
2. *Completing Heritage Hall*
3. *Determine feasibility of opening next residence hall by 2011*
4. *Complete renovations to the Aquatic Center and Field House locker rooms*
5. *Make our Housing contract and assignment process electronic and web-based*
6. *Develop 5 – 10 year plan for implementation of the Athletic Visioning Team recommendations*
7. *Move the new Student Union project forward*
8. *Move forward with Online Orientation*
9. *Create program plan and infrastructure for family programs*
10. *Lay foundation for Oracle for Sophomores*
11. *Revision Career Services program*
12. *Commence comprehensive program reviews for first three departments*
- 9.

**10. Student Accomplishments & Recognitions** were presented by Dr. Hurd, as well.  
[http://uwf.edu/trustees/Sep18\\_09/Student\\_Accomplish.pdf](http://uwf.edu/trustees/Sep18_09/Student_Accomplish.pdf)

With no other items, adjournment occurred at 10:45 a.m.

Respectfully submitted,

Faye H. Bowers  
Recording Secretary