

**MINUTES**  
**UWF Board of Trustees**  
**Academic & Student Affairs Committee Meeting**  
**UWF Conference Center**  
**June 3, 2008**

Committee Vice-Chair Catherine Kelly called the meeting to order at 10:07 a.m. on June 3, 2008. Trustees Collier Merrill and Roy Smith were unable to attend the committee meeting. The following members were present.

General Chuck Horner, retired  
Dr. Scott Marzilli  
Ms. April Jardine

Also attending:

Dr. Ruth Davison, Director of Housing & Residence Life  
Mrs. Irene Patti, Office Administrator  
Mr. Billy Colvin, ITS Technology Engineer

**Chair's Greetings**

In Chair Roy Smith's absence, Vice Chair Catherine Kelly welcomed everyone to the meeting and thanked them for their participation.

**Action Items**

1. A motion was made to approve the **Minutes of March 11, 2008** as presented.

[http://uwf.edu/trustees/Jun3\\_08/031108ASMN.pdf](http://uwf.edu/trustees/Jun3_08/031108ASMN.pdf)

Motion by: Trustee Horner  
Seconded by: Trustee Jardine  
Motion carried unanimously.

2. A motion was made to approve a **Request for Waiver to "Explore/Plan" for the New Degree Title of Bachelor of Music Education** as follows.

- **Degree:** *Bachelor of Music Education*
- **Action requested of the ASA Committee:** *Waiver of the requirement to submit a Request to Explore and Plan New Degree Programs.*
- **Rationale for the waiver:** *The National Association of Schools of Music, the national accrediting agency for music programs, has recommended that the existing Music Teaching specialization offered under the Bachelor of Music degree be offered as a stand-alone program as a Bachelor of Music Education degree. Since the program already exists, issues usually addressed in the Request to Explore and Plan (such as curriculum design, projected enrollment, and availability of resources) have already been addressed.*
- *The faculty of music will submit the required Request to Implement and New Degree Program through the normal review procedures including review by the College Curriculum Committee, Professional Education Council, Faculty Senate, University administration, Board of Trustees Academic and Student Affairs Committee, and Board of Trustees. Motion by: Trustee Marzilli*

*Seconded by: Trustee Horner*  
*Motion carried unanimously.*

3. A motion was made to approve **Policies and Procedures on Other Academic Programs** as presented by Dr. Pam Northrup.

[http://uwf.edu/trustees/Jun3\\_08/Cert\\_Pol\\_Proc.pdf](http://uwf.edu/trustees/Jun3_08/Cert_Pol_Proc.pdf)

Motion by: Trustee Horner

Seconded by: Trustee Jardine

Motion carried unanimously.

#### Informational/Discussion Items

1. An **Update on Association to Advance Collegiate Schools of Business Maintenance of Accreditation** was presented by Dr. Tim O'Keefe.
2. **Student Accomplishments/Achievements** were presented by Dr. Ruth Davison.  
[http://uwf.edu/trustees/Jun3\\_08/STU\\_ACC.pdf](http://uwf.edu/trustees/Jun3_08/STU_ACC.pdf)  
[http://uwf.edu/trustees/Sep4\\_08/ENR.pdf](http://uwf.edu/trustees/Sep4_08/ENR.pdf)

**Adjournment** occurred at 10:54 a.m.

Motion by: Trustee Marzilli

Seconded by: Trustee Horner

Motion carried unanimously.

Respectfully submitted,

Faye Bowers

Recording Secretary