

**MINUTES**  
**UWF Board of Trustees**  
**Academic & Student Affairs Committee Meeting**  
**UWF Conference Center**  
**June 2, 2009**

Committee Chair Nancy Fetterman called the meeting to order at 9:35 a.m. on June 2, 2009. Trustees Honor Bell and Collier Merrill were unable to attend the committee meeting. Ms. Irene Patti, Executive Specialist called roll with the following members present.

Ms. Nancy A. Fetterman

Ms. Catherine Kelly

Ms. Amanda Clonts

Dr. Richie Platt

Also attending:

Dr. Chula King, Provost, and Vice President for Academic Affairs

Dr. Debbie Ford, Vice President for Student Affairs

Mrs. Irene Patti, Executive Specialist

Mr. Jim Matson, ITS

**Chair's Greetings**

Chair Fetterman welcomed everyone to the meeting and thanked them for their participation.

**Action Items**

**1. Minutes of March 6, 2009.**

A motion was made to approve the minutes of March 6, 2009 as presented.

<http://uwf.edu/trustees/18Sept09/ASMN060209.pdf>

**Motion by: Trustee Kelly**

**Seconded by: Trustee Platt**

**Motion passed unanimously.**

**2. Three Year Enrollment Plan starting with 2009-10** was presented by Dr. Pete Metarko. **Florida Board of Governors** requires that each university submit a three-year FTE enrollment plan. A motion was made to approve the 3 Year Enrollment Plan starting with 2009-10.

[http://uwf.edu/trustees/2Jun\\_09/3Yr\\_Enrollment\\_Plan060209.pdf](http://uwf.edu/trustees/2Jun_09/3Yr_Enrollment_Plan060209.pdf)

**Motion by: Trustee Kelly**

**Seconded by: Trustee Platt**

**Motion passed unanimously.**

**3. Academic Calendar for 2010-2011** presented by Dr. Pete Metarko, also. **Florida Board of Governors Regulation 8.001** requires that: *"(4) An official copy of the annual calendar adopted by each university shall be filed with the Board."* A motion was made to approve the Academic Calendar for 2010-2011.

[http://uwf.edu/trustees/2Jun\\_09/BOG\\_REG8.001Univ\\_Cal.pdf](http://uwf.edu/trustees/2Jun_09/BOG_REG8.001Univ_Cal.pdf)  
[http://uwf.edu/trustees/2Jun\\_09/2010\\_2011Draft\\_Acad\\_Cal.pdf](http://uwf.edu/trustees/2Jun_09/2010_2011Draft_Acad_Cal.pdf)

**Motion by:** Trustee Kelly  
**Seconded by:** Trustee Clonts  
**Motion passed unanimously.**

- 4. Amendment of UWF/REG 3.002 Admission to Graduate Programs and Post-Baccalaureate Professional Students** was presented by Dr. Richard Podemski. This revision (amendment) responds to the Board of Governors requirement and more clearly specifies the authority and responsibility of the Provost and faculty regarding graduate admissions policies. The revision was developed by the Graduate Council and reviewed and approved by the Academic Council, Faculty Senate and Provost. A motion was made to approve the amendment of UWF REG 3.002 Admission to Graduate Programs and Post Baccalaureate Professional Students.

[http://uwf.edu/academic/botagendaitems/UWF\\_REG\\_3\\_002\\_NoticeofProposedAmendment.pdf](http://uwf.edu/academic/botagendaitems/UWF_REG_3_002_NoticeofProposedAmendment.pdf)  
[http://uwf.edu/academic/botagendaitems/UWF\\_REG\\_3\\_002\\_AdmissionToGradProg\\_Amendment\\_2009.pdf](http://uwf.edu/academic/botagendaitems/UWF_REG_3_002_AdmissionToGradProg_Amendment_2009.pdf)

**Motion by:** Trustee Platt  
**Seconded by:** Trustee Clonts  
**Motion passed unanimously.**

- 5. Request to Offer a New Degree Program, MS in Criminal Justice, CIP Code 43.0104, effective Fall Semester 2009** was presented by Dr. Tom Kramer and Dr. Glenn Rohrer. Currently, the Division of Social Work and Justice Studies offers a Criminal Justice specialization in the online Master of Science in Administration (MSA) degree. Approval is sought to replace this specialization with a Master of Science in Criminal Justice degree using face-to-face, online, blended, evening and weekend course delivery formats. A motion was made to approve the Request to Offer a new degree program, MS in Criminal Justice, CIP Code 43.0104 effective Fall Semester 2009.

[http://uwf.edu/academic/botagendaitems/Request\\_to\\_Offer\\_a\\_New\\_Degree\\_Master\\_of\\_Science\\_in\\_Criminal\\_Justice.pdf](http://uwf.edu/academic/botagendaitems/Request_to_Offer_a_New_Degree_Master_of_Science_in_Criminal_Justice.pdf)  
[http://uwf.edu/trustees/2Jun\\_09/RTO\\_CJ\\_Complete.pdf](http://uwf.edu/trustees/2Jun_09/RTO_CJ_Complete.pdf)

**Motion by:** Trustee Clonts  
**Seconded by:** Trustee Platt  
**Motion passed unanimously.**

- 6. Request to Terminate Degree Program, MA in Interdisciplinary Humanities, CIP Code 24.0103, effective Fall Semester 2009** was presented by Dr. Jane Halonen, Dean for the College of Arts & Sciences. A motion was made to approve the Termination of the Degree Program, MA in Interdisciplinary Humanities, CIP Code 24.0103, effective Fall Semester 2009.\*

[http://uwf.edu/academic/botagendaitems/Termination\\_Req\\_Humanities\\_Interdisc\\_Masters\\_woFSsig\\_05\\_05\\_09.pdf](http://uwf.edu/academic/botagendaitems/Termination_Req_Humanities_Interdisc_Masters_woFSsig_05_05_09.pdf)  
[http://uwf.edu/trustees/2Jun\\_09/RTT\\_Humanities\\_Interdisciplinary.pdf](http://uwf.edu/trustees/2Jun_09/RTT_Humanities_Interdisciplinary.pdf) \* (Final approval of the Degree Program Termination Request for the Master of Arts in Interdisciplinary Humanities. The termination was approved by the Board of Trustees at its June 2, 2009 meeting. Richard Platt signed the termination request on May 8, 2009, which was originally submitted via a CCR to the Faculty Senate in Fall, 2008 (Curriculum Change Request Program Number 49035A). The original version of the Degree Program Termination Request initially

*had implementation date as Fall 2008 and the final one identifies the following: Implementation date: Fall 2008 (as originally submitted to Faculty Senate); Fall 2009 (as approved by the UWF Board of Trustees) Please use this copy for minutes of approval to avoid confusion about the implementation date. Per Dr. Carl Backman)*

**Motion by: Trustee Clonts**

**Seconded by: Trustee Kelly**

**Motion passed unanimously.**

7. **Amendment to UWF/REG 3.030 Academic Misconduct** was presented by Dr. Debbie Ford, VP for Student Affairs. The purpose and effect of the amendment is to add a provision which allows faculty some discretion in terms of creating a judicial record for students who have acknowledged academic misconduct and to clarify existing language. A motion was made to approve the amendment to UWF REG 3.030 Academic Misconduct.

[http://uwf.edu/trustees/2Jun\\_09/NOA3.030AC.pdf](http://uwf.edu/trustees/2Jun_09/NOA3.030AC.pdf)

**Motion by: Trustee Platt**

**Seconded by: Trustee Kelly**

**Motion passed unanimously.**

Informational/Discussion Items

Student Accomplishments was presented by Dr. Debbie Ford.

[http://uwf.edu/trustees/2Jun\\_09/Student\\_Accomplish.pdf](http://uwf.edu/trustees/2Jun_09/Student_Accomplish.pdf)

Adjournment occurred at 10:10 a.m.

Respectfully submitted,

Faye H. Bowers, Recording secretary