

Minutes
University of West Florida Board of Trustees Meeting
March 11, 2008
UWF Conference Center

Board Chair K.C. Clark called the meeting to order at 10:35 a.m. welcoming those in attendance. Clark then asked Faye Bowers to call roll with the trustees listed below in attendance. Those participating via conference call and Elluminate are designated with an asterisk* following their names. Trustee Chuck Horner was unable to attend due to a scheduling conflict.

Mr. Honor Bell
Mr. K.C. Clark
Ms. Nancy Fetterman
Mrs. Marny Gilluly*
Mrs. Jeanne Godwin*
Mrs. Sharon Hess Herrick
Ms. April Jardine
Mrs. Catherine Kelly
Dr. Scott Marzilli
Mr. Collier Merrill*
Mr. Roy Smith
Mr. J.T. Young

Others attending:

Dr. John C. Cavanaugh, President
Dr. Chula King, Interim Provost
Dr. Hal White, Executive Vice President
Dr. Debbie Ford, Vice President for Student Affairs
Dr. Dean Van Galen, Vice President for Development
Mrs. Patricia Lott, General Counsel
Ms. Kimberly Spear, Chief of Staff/Assistant Corporate Secretary/BOT
Ms. Faye Bowers, Executive Specialist/Assistant Corporate Secretary/BOT
Mr. Michael White, Director, Academic & Instructional Technological Services

Chair's Greetings

Chair Clark welcomed everyone, thanking them for their participation and attendance at the meeting. He informed the Board that some agenda items would be addressed during the afternoon, including the President's Report due to being pressed for time.

Committee Reports

Finance, Administration & Audit Committee

Committee Chair Sharon Hess Herrick brought before the Board items listed below for ratification in the form of a motion, seconded by Trustee Fetterman which passed unanimously.

1. Financial Audit of WUWF-FM
2. NCAA Agreed Upon Procedures Intercollegiate Athletics
3. Certification and Financial Audits of Direct Support Organizations
(FIHMC) Florida Institute for Human & Machine Cognition [*Chair Clark who represents UWF on the FIHMC Board of Directors reported that fraud control procedures are in place*]
4. UWF Internal Auditing Department Charter Updated
5. 2008-2013 Campus Master Plan Update

6. Grant Proposal Under State University Research Commercialization Assistance Grant Program
7. Code of Conduct for Student Loan Practices
8. 2008-09 Material and Supply Fees
http://uwf.edu/trustees/Mar11_08/CAS_M_Fees.pdf
http://uwf.edu/trustees/Mar11_08/COPS_M_Fees.pdf
http://uwf.edu/trustees/Mar11_08/M_S_Comparison.pdf
9. Capital Improvement Trust Fund Fee
http://uwf.edu/trustees/Mar11_08/CITF_CPL.pdf
 2008-09 Educational Research Center & Child Development (ERCCD) Fees
http://uwf.edu/trustees/Mar11_08/ERCCD_Exhibit_A.pdf
10. 2008-09 University Housing & Residential Life Fees
http://uwf.edu/trustees/Mar11_08/Housing_Exhibit_A.pdf
http://uwf.edu/trustees/Mar11_08/Housing_Exhibit_B.pdf

Academic and Student Affairs Committee

Committee Chair Roy Smith reported no action other than approving minutes. However, he applauded the (FYELLC) First Year Experience Living & Learning Communities presentation which is currently a pilot program for 350 students.

Chair Clark commented that this is an excellent resource for the business community, as well.

Executive Committee

Chair Clark reported that no action was taken other than approving minutes. The February 20 emergency conference call was for discussion of the State Budget and how state universities are being affected.

Faculty Recognition

Interim Provost, Dr. Chula King introduced Dr. Dave Scott, Chair for Division of Teacher Ed. He recognized and complimented Dr. Leasha Barry's research with individuals who have autism. Dr. Barry is a certified Behavior Analyst who leads one of only eight such certification programs in the United States.

Dr. Scott then introduced Dr. Keith Whinnery who showcased Dr. Stacie Whinnery's work with severely disabled individuals. Dr. Stacy Whinnery is currently on sabbatical with the (MOVE) Mobility Opportunities via Education International (for severely disabled) Project in California.

Chair Clark thanked Dr. Barry and Dr. Whinnery for positively impacting the lives of so many disabled individuals, their families, and our community.

10:55 a.m. – The full Board adjourned for the announcement of the Johnson Scholarship Endowment Challenge/Press Conference and endowment from Mr. & Mrs. Terry Conner, UWF alumni.

Chair Clark called the meeting back to order at 12:30 p.m. He asked Faye Bowers to call roll again for a quorum confirmation with exception of Trustee Horner. An asterisk* indicates participation by conference call or Illuminate.

- Mr. Honor Bell
- Mr. K.C. Clark
- Ms. Nancy Fetterman
- Mrs. Marny Gilluly*
- Mrs. Jeanne Godwin*
- Mrs. Sharon Hess Herrick
- Ms. April Jardine
- Mrs. Catherine Kelly
- Dr. Scott Marzilli

Mr. Collier Merrill
Mr. Roy Smith
Mr. J.T. Young

Chair's Greetings

Chair Clark welcomed everyone and thanked them, again, for their preparation for and attendance at the meeting. The Chair also:

- thanked WUWF TV for producing the webcast, ITS for providing technology services and all others who contribute to another successful meeting
- asked for a moment of silence in Memoriam of *Danielle Smith*, a member of the UWF Golf Team and *Sarah Alexandria McLean*, Communication Arts student.
- encouraged trustees to contribute to the Campaign for 100% participation
- recognized President Cavanaugh for being selected as the Pensacola Bay Area Chamber of Commerce's Community Leader of the year.

Staff Recognition

Executive Vice President Hal White introduced Officer Tom Arnold of the UWF Police Department. White recognized Officer Arnold for being a caring and outstanding employee, always available for on call, overtime, and, shift work, as well as being a multi-tasker who helps to make UWF a secure place for everyone. Officer Arnold is a three-time 'Making Way for Excellence' recipient.

Chair Clark expressed his appreciation to Officer Arnold for being a lifeline at UWF.

Student Recognition

Dr. Debbie Ford recognized Dr. Scott Keller, Associate Professor, Marketing & Economics, and the UWF's Logistics Team for capturing the recent national championship title. Team members are Marc Stone, Lisa Needler, Brandy Peacock, James Moran, Lester Rawls, and John David Thomas. According to Marc Stone, the team spent more than 300 hours preparing for the national competition.

Chair Clark noted that this team is proof positive of a quality UWF education.

Full Board Items

Action Items

1. **Minutes** - A motion was made for approval of minutes from December 14, 2007.

http://uwf.edu/trustees/Mar11_08/121407FBOTMN.pdf

Motion by: Trustee Hess Herrick

Seconded by: Trustee Young

Motion passed unanimously.

2. **Honorary Doctorate** – President Cavanaugh addressed the board noting that the Honorary Awards and Recognition Committee met and agreed to seek the Board's approval to confer an Honorary Doctorate of Humanities for Mr. Terence 'Terry' Jones, acclaimed author, playwright, internationally renowned medieval scholar, charter member of *Monty Python*, actor and previously a guest lecturer at UWF. A motion was made to approve an honorary doctorate at 2008 Spring Commencement to Mr. Jones.

Motion by: Trustee Merrill

Seconded by: Trustee Hess Herrick

Motion passed unanimously.

3. **Enrollment Plan** – Following a PowerPoint presentation by Dr. Debbie Ford, a motion was made to approve the Enrollment Realignment Plan as presented.

Motion by: Trustee Merrill

Seconded by: Trustee Young

Motion passed unanimously.

4. **2008-09 Meetings** - A motion was made to adopt the 2008-09 meeting dates as follows:

| | | | |
|-----------|-------------------|---------------------------------|-----------------------|
| Thursday | September 4, 2008 | Meeting | Emerald Coast – FWB |
| Friday | December 12, 2008 | Meeting | UWF Conference Center |
| Tuesday | March 3, 2009 | Meeting | UWF Conference Center |
| Tuesday | June 2, 2009 | Meeting | UWF Conference Center |
| Wednesday | June 3, 2009 | Joint Boards Strategic Planning | - UWF Conf Ctr. |

Motion by: Trustee Hess Herrick

Seconded by: Trustee Bell

Motion passed unanimously.

Informational/Discussion Items

1. **Update – Creating Great Futures Campaign & University Advancement** – Dr. Dean Van Galen gave a PowerPoint presentation providing up-to-date figures to the Board as well as projections for the future. Van Galen reported that the Campaign is going quite well and since the last Board meeting a number of extraordinarily generous gifts have been received including:
- \$2.25 million gift from Quint and Rishy Studer**
 - \$1 million gift commitment from the Switzer, Reilly and Lamar families**
 - both in support of the Vice Admiral John H. Fetterman State of Florida Maritime Museum and Research Center. Both gifts are eligible for dollar-for-dollar match through the Alec P. Courtelis program.**

President's Report

Dr. Cavanaugh began by thanking everyone for attending the meetings. He then reported:

- o Federal agenda is progressing
- o Security on college campuses is a concern and UWF is doing all that is possible to maintain a secure campus

State News

- o Two resolutions in legislature regarding SUS governance
- o As of now, the state budget situation is currently as reported last week
- o A Q & A website will be going up to answer UWF employee questions

On-Campus

The Creating Great Futures Campaign

- o He was pleased to report that gifts and pledges to the Creating Great Futures Campaign now exceed **\$33 million**.
- o He was also pleased with the wonderful gift and opportunity we have been presented with from the **Johnson Scholarship Foundation**. Many students will benefit in years to come.

Faculty News

- o **New School of Science and Engineering** - Breaking ground today on the new facility that will bring science to the forefront and boost interdisciplinary and collaborative learning. The computer science, computer information science, electrical engineering, computer engineering, mathematics, and statistics, physics and software engineering, will all reside in the new building. Intention is to work across disciplines to integrate and enrich student learning and inspire innovation.
- o Kristina Behan and Justice Mbizo, faculty members in the School of Allied Health and Life Sciences, are working to **improve health care for African-Americans suffering from diabetes** through a study to determine if the presence of the sickle cell trait in diabetic African-American patients can cause incorrect blood test results.

- UWF hosted the **US-Japan Social Welfare Symposium** on campus in January. The Honorable Hiroshi Yamaguchi, consul general of Japan spoke about cultural, economical, and educational aspects of Japan-Florida relations.
- UWF **Institute for Innovative Community Learning (ICL)** hosted a meeting for school, university, and business leaders to begin conceptualizing how to **prepare future school leaders**.
- Sukumar Kamalasan, assistant professor of Engineering and Computer Technology, recently **received a prestigious Faculty Early Development Award from the National Science Foundation (NSF)**. The award provides five years of funding to simulate the early development of academic careers in science and engineering and to support the critical roles played by faculty members in integrating research and education. Kamalasan will use the projected five-year, \$400,000 grant to develop next generation intelligent control and optimization architectures. The work will be mainly focused on electric power system dynamics optimization and control.
- Division of Continuing Education will offer "**National Aeronautics and Space Administration (NASA) Sponsored Courses for Science Educators**" online this spring semester.
- Matthew Schwartz, assistant professor of Environmental Studies and UWF graduate student, Jonathon Stewart participated in a **three-week cruise aboard the research vehicle (RS), "Atlantis" which was the mother ship to the "Alvin", a deep-sea vehicle**, to collect information on how internal waves in the ocean might affect nutrient cycling in oxygen deficit zones. The world's first deep-ocean submersible, "Alvin" was built in 1964 and has made more than 4,200 dives and can reach nearly 63 percent of the global ocean floor.
- Tech Chix™ is a learning community of UWF women faculty and staff with a passion for technology. A primary goal of Tech Chix™ is to ensure that the next generation of young women are encouraged and nurtured to develop a passion for science, technology, engineering, and mathematics (STEM). Christine Cavanaugh, Pam Northrup, Melanie Haveard, and others are the organizers.
- **Staff News**
- UWF Retirees and Master Gardeners recently established a **camellia garden** on campus. We are grateful for this wonderful contribution.
- Nathan Ford from Career Services, Krista Albach from Housing and Residence Life, and Glen Breed from Theatre, were selected as **Rising Stars** by the Independent News.
- **Employee of Month**– GABRIELL GROSS, Office Administrator for UWF History Department, was recognized for the month of January. JOHN SMITH, Facilities was recognized for the month of March.
- UWF hosted "**40 Ways to Excellence**" to recognize more than 300 employees who received excellence awards in the past year. Quint Studer was the guest speaker.

Student News

- **UWF Logistics Team placed first** at the Operation Stimulus National Logistics Case Competition Jan. 24 and 25, in Denver. Hosted by the Denver Transportation Club, the competition drew universities from all over the United States. UWF students James Moran, Lisa Needler, Brandy Peacock, Lester Rawls, and Marc Stone placed first out of 10 nationally ranked logistics programs.
- The children at the **UWF ERDC scored highest** of children in Escambia and SR county on the voluntary pre-k test. So a job well done by Kathy Boulanger.
- We are creating **Living and Learning Communities** for students starting this fall. Student housing will be themed based and tied with student's scholarly pursuits and special interests.
- Katherine David, **UWF International Student will be participating in the 2008 Miss Universe pageant** in Nha Trang the capital of Khanh Hoa Province in Vietnam. She will represent her home country of Bolivia.
- UWF alumnus John Phillips, and **NASA astronaut is going back into space** and will take something from UWF with him. The STS-119 mission is targeted for launch in November 2008 when it will deliver the final pair of power-generating solar array wings and truss element to the International Space Station.

General Updates

- **Enrollment Update.** Despite the downturn in the state's economy UWF is on a great trajectory.
- **UWF Commencement** was held in December and our **alumni ranks swelled to nearly 60,000**
- **Pensacola Podcast** (showcase.) Thanks to Jay Clune, History and Jonathon Heide from WUWF-TV
- **U-Tube Channel** provides a link to UWF

- There are **two additional facilities under construction** at UWF. Both are funded by CITF funds. The **new ERCCD** is under construction behind building 86 and should be open in January 2009 and funding for an Athletic Boosters meeting room.
- Festival on the Green and Honors Convocation scheduled for April 4 and 5.
- **Commencement** – May 3

Chair Clark thanked the President for a job well-done and emphasized the importance of all trustees completing a meeting evaluation.

With no further business to address at 2:05 p.m. Chair Clark called for adjournment to the Center for Fine & Performing Arts (B82) for Groundbreaking of the Science & Engineering Center and robotics demonstration. The event was moved indoors due to inclement weather.

Respectfully submitted

Faye H. Bowers
Recording Secretary