

**University of West Florida
Department of Social Work**

MSW Admissions Checklist

Before submitting the application packet, make sure you have completed the following steps:

- _____ Completed all requirements for UWF admission
- _____ Submitted the Department application form. (Print and submit in packet.)
- _____ Enclosed three letters of recommendation.
- _____ Completed and enclosed maximum of three page, double-spaced personal statement, thoroughly answering all the required questions.
- _____ GRE or MAT scores included or scheduled for exam on: _____
Date of Exam
- _____ Transcript(s). Check one:
 - _____ I have enclosed official transcript(s) from ALL institutions OR
 - _____ I have requested that all institutions send transcripts to the UWF Office of Admission's _____ OR
Date transcripts requested
 - _____ I attended UWF and transcripts are already in the Office of Admission

Signature: _____ Date: _____

**Please return this form with application and all required documents to the
Department of Social Work
Attention: Ruth Jenkins
11000 University Parkway
Building 85 Room 160
Pensacola, FL 32514**

Department Contacts:

Dr. Glenn Rohrer	Ruth Jenkins
Chair/Instructor	Office Administrator
850.474.2124	850.473.7224