



OFFICE OF THE REGISTRAR

STATE EMPLOYEE TUITION FEE WAIVER FORM

For State Employees attending UWF (employees of the executive, legislative, and judicial branches of state government)

Last Name _____ First Name _____ Initial _____ UWF I.D. Number _____

Number and Street Address _____ City _____ State _____ Zip Code _____ Daytime Phone # _____

Agency Name _____ Job Title _____ Email Address (valid email required) _____

Indicate your category (mark only one):
 State Employee Legislative Branch
 Executive Branch Judicial Branch

Please mark one below:
 New or Readmitted Student Current Student

Specify term:
 YEAR _____
 SEMESTER _____

How many credit hours do you intend to take this semester?

List course(s) for which you desire approval:

Ref#	Course Prefix/Number	Course Title	Credit Hours

List Alternative course(s) below:

Ref#	Course Prefix/Number	Course Title	Credit Hours

I understand the following limitations:

- I must be a full-time state employee
- I must be admitted to the University
- I may request up to 6 hours per semester
- I must turn in my State Waiver form after course registration (during the drop/add period)
- I may only register for course(s) during the designated State Waiver registration period. If I register prior to that period, I will assume financial responsibility for the course(s). State Waiver registration dates may be found at: <http://uwf.edu/registrar/stateemployee.cfm>.
- I have read and acknowledge the State Employee tuition fee waiver policy found at: <http://uwf.edu/registrar/stateemployee.cfm>.

Employee Signature _____ Date _____

I certify this employee is employed by the State of Florida in a full-time salaried position (excluding OPS), and has the approval of the agency head or designee to participate in this program.

Supervisor of Agency Head or equivalent _____ Date _____ Printed Name/Title _____

Phone Number _____ Email Address _____

In accordance with FS 1009.265

OFFICIAL USE ONLY	
Date received _____	Date processed _____
Processed by _____	Forward Cashier _____