

REQUEST TO PREVENT DISCLOSURE OF DIRECTORY INFORMATION

<b>PRINT:</b>	<b>Last Name</b>	<b>First</b>	<b>Middle</b>
	<b>UWF I.D. Number</b>	<b>E-mail Address</b>	<b>Daytime Phone Number</b>

Under the provisions of the Family Educational Rights Privacy Act, you have the right to withhold disclosure of the information listed below. These items are designated as "Directory Information" and may be released by this university to non-institutional persons or organizations.

Your request to withhold directory information will be honored and must be directed to the Registrar's Office. The university will not assume responsibility to contact you for subsequent permission for release of these items. The university assumes no liability for honoring your request that such information be withheld.

Contact the Registrar's Office in writing if you wish to have the privacy flag removed from your permanent academic record. NOTE that electronic release of information is separate from other printed and verbal release.

**PRINTED AND/OR VERBAL RELEASE**

(Does not include Electronic Directory Release)

Check for information  
NOT to be released

- I. Name, address, telephone number, dates of attendance, e-mail address. \_\_\_\_\_
- II. Most recent previous institution attended, major field of study, awards, honors (includes Deans' list), degrees conferred (including dates). \_\_\_\_\_
- III. Past and present participation in officially recognized sports and activities, physical factors (height, weight of athletes) date and place of birth. \_\_\_\_\_
- IV. Commencement Program (name and degree at time of graduation). \_\_\_\_\_
- V. News releases (at time of graduation). \_\_\_\_\_

**ELECTRONIC RELEASE**

You may choose to restrict all or a portion of your directory information from the electronic directory by checking:

<input type="checkbox"/> <b>NO Restrictions</b>	<input type="checkbox"/> <b>Suppress: all information</b>	<input type="checkbox"/> <b>Suppress: home address only</b>	<input type="checkbox"/> <b>Suppress: home phone only</b>	<input type="checkbox"/> <b>Suppress both: home address and home phone</b>
---	---	---	---	--

**CANCELLATION OF PRIVACY**

**Cancel ALL Printed and/or Verbal Directory Privacy**

**Cancel ALL Electronic Directory Privacy**

The Faculty, Staff, Student Directory is printed during the fall semester for the academic year. In order to prevent disclosure in this publication, students' requests for non-disclosure must be received in the Registrar's Office prior to the end of the fall semester drop/add period.

<b>Office Use Only:</b>	
_____ Clerk	_____ Date

\_\_\_\_\_  
Student Signature Date