



VA Education Benefits Application Procedures

Phone 850-474-2262 / FAX 850-473-7345 / 1-800-226-1050

E-mail veterans@uwf.edu

1. **New UWF students** need to complete the following steps.

A. Click on the following link that identifies status and complete the DVA education application on line at [VONAPP](#).

1. First time users of VA benefits need to submit a 22-1990 or 22-5490
2. Previous users of VA benefits need to submit a 22-1995 or 22-5495

Note: All students need to print the VONAPP, sign and mail the signature page to the ATL RPO, with all supporting documentation.

B. Registered students need to mail or fax the combined [UWF VA Interview and Enrollment certification](#) to the VSO. Students that do not have a Student Academic Support Services audit (SASS) need to mail or fax the [Program Description sheet](#) (PDS) completed and signed by their academic advisor to the VSO.

2. **Returning UWF students** should submit their enrollment certification request online through their Argus account under the "My Info" tab.

3. **Student requesting certification for a certificate program** needs to provide the VSO a signed letter from their advisor with the following information:

1. Student's name and last four digits of the SSN.
2. Acceptance into the certificate program
3. Certificate name
4. Start and Stop dates
5. Withdrawal date
6. Graduation date

Mail or FAX completed forms to:

University of West Florida
Veteran Service Office
11000 University Parkway
Building 18
Pensacola, FL, 32514
Fax: 850-473-7345

Additional Information

- Veterans using VA benefits must certify their class enrollment with the UWF VSO at the start of every semester. Only classes that appear on the SASS audit or PDS will be certified.
- Voc rehab students should provide the VSO a signed 1905 before they start the application process.
- For additional information email veterans@uwf.edu or the VA Certifying Official at tgenton0@uwf.edu