University of West Florida Office of the Registrar – (850) 474-2245

APPLICATION FOR COMPLETION OF A MINOR

A student must declare a minor through the Office of the Registrar prior to submission of the "Application for Completion of a Minor"

INSTRUCTIONS:

1. An "Application for Completion of a Minor" must be submitted no later than the last day of the drop/add period of the semester prior to the semester in which the student plans to complete course work for the minor.
2. The Application must be submitted to the department awarding the minor.
3. An "Application for Completion of a Minor" must be submitted for each minor to be awarded.
4. Transcripts indicating completion of a minor are mailed approximately four weeks after the end of the applicable semester.

STUDENT NUMBER: _____ Fall Spring Summer YEAR: _____

ANTICIPATED SEMESTER OF COMPLETION (CIRCLE ONE)

NAME: _____

LAST FIRST MIDDLE

UWF MINOR TO BE AWARDED: Indicate only one minor per application.

MINOR: _____

_____ _____

STUDENT'S SIGNATURE **DATE**

DEPARTMENTAL RECOMMENDATION:

I recommend that the student's name be placed on the list of prospective applicants for the minor indicated. Final certification will be determined after completion of all departmental requirements.

_____ _____

ACADEMIC ADVISOR/DEPARTMENTAL CHAIR SIGNATURE **DATE:**