**CASSH RAC Travel Fund Application**

**For RAC Use ONLY**

Amount Approved: \_\_\_\_\_\_\_\_

RAC Chair Initials: \_\_\_\_\_\_\_\_

RAC Comments: \_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date:

Name:

Department:

Chair’s/Director's Signature:

Amount Requested from College/RAC (max. $750):

Tenured: Tenure Earning: Instructor/Lecturer

Non-Tenure Earning:

Full Professor: Associate Professor: Assistant Professor:

Purpose of trip: (Limit 400 characters)

Other sources & amount of matching travel funds including departmental funds: (Limit 250 characters)

Justification Statement: Benefits for university/individual & alignment with institutional mission:

(Limit 400 characters)

Abstract of research to be presented or summary of trip activities: (Limit 800 characters)

Fill out, print and attach this form to your TAR. CASSH RAC app rev 20140902