

## **UWF Outstanding Master's Thesis Award Submission Guidelines**

### **Overview:**

In accordance with UWF's mission to empower individuals with knowledge and opportunity to contribute responsibly and creatively to a complex world, the Outstanding Master's Thesis Award is intended to recognize a UWF graduate who has demonstrated exceptional research and performance during his/her graduate career. The Office of Graduate Studies will present up to 3 awards annually.

### **Eligibility:**

A student must have been awarded the degree within the previous calendar year (fall, spring, summer) to be eligible for the award. Awards are restricted to master's theses only.

### **Nomination and Materials:**

The Dean of Graduate Studies will issue a call for nominations and set a deadline date. All candidate packets must include

- a rationale from the academic department (chair, advisor, committee member) which contextualizes the nomination in regard to the significance, demands, and rigors of the discipline (2-page maximum);
- a statement from the candidate that addresses the significance of the thesis to the discipline (2-page maximum); and
- a URL to the full text of the thesis as posted in the UWF Library catalog, or, if not available, a PDF of the thesis on a disk.

### **Evaluation and Selection:**

A representational subcommittee of members of the Graduate Council will evaluate the candidate packets and make recommendations to the Dean of Graduate Studies. Nominated theses will be judged on

- quality of writing of the thesis,
- originality,
- conceptualization or approach, and
- significance and contributions to the field.

### **Award:**

The Dean of Graduate Studies will notify the award winners. Outstanding Master's Thesis Award recipients will receive a certificate. Recipients will also be recognized on appropriate university websites and in university publications.