

**UWF FOUNDATION, INC.**  
**EXECUTIVE COMMITTEE MEETING**  
**MINUTES**

**August 12, 2008**

**Members present:** Judy Bense, Dave Cleveland, Pat Denkler, Marny Gilluly (via conference call), Tim Haag, and Casey Rodgers.

**Staff present:** Dean Van Galen, Susan Stephenson, and Sheri Pope

**Guests present:** Margaret Stopp, Foundation General Counsel and Wayne Williams

**Order:** Dave called the meeting to order at 4:35 p.m. in Bowden Building conference Room 1 in downtown Pensacola.

**Business Discussion Items:**

Due to the late start, Dave asked and Susan confirmed that a quorum was present. Dave asked if anyone had edits or corrections to the minutes of the last meeting. Pat made the motion to approve the May 12<sup>th</sup> and July 1<sup>st</sup> minutes as written and Casey seconded the motion. All voted in favor.

In light of Pat's tight travel schedule, Dave asked that we begin with the Grant Committee Report. Pat told the members that she had been meeting with Dean, Susan, and Angela McCorvey from the International Education Office. The Grant Committee plans to meet twice a year. This November they will review the application process and attend the UWF Study Abroad Symposium. The fall meeting coincides with International Education Week. At the spring meeting they will review applications and make awards up to \$2,500 per student. The committee is in the process of drafting a scoring matrix to go along with the policy and application already developed. The scoring will be based on four primary areas, academic achievement, financial need, barriers, and a personal statement of purpose/goals. Tim noted that the Alumni Association's grant program helps students attend conferences and suggested the two groups work together to be sure students are directed to the assistance available. Dave thanked Pat for setting the groundwork for the new Committee.

Next, Dave welcomed UWF Interim President Judy Bense. Dr. Bense began her University update by describing the events of the past few weeks that brought her to this role. She told the committee about the barbeque held on campus, described it as a "love fest," and thanked those who were able to attend. She invited them to come to campus again on September 9<sup>th</sup> for a further update on the University to be followed by a cookout on the lawn. She is prepared to serve for 1 to 2 years or however long her service is needed and is working on crystallizing a vision for UWF. She believes we should not aim for being the Harvard of the south, but does want to reach for bigger and better. She will be refocusing UWF on our region. She wants to grow enrollment while retaining quality. She asked everyone to help and thanked the Board members for what they have been doing to help build UWF. She plans to build partnerships with PJC and Northwest Florida State College. She plans to ask legislators for things they can do for UWF, such as differential tuition. What limited discretionary funds there are, Dr. Bense plans to put into recruitment, retention, and marketing to increase student enrollment. She hopes to get every UWF graduate who is teaching in area public schools to become a recruiter for UWF. She thanked Dean and the Board for their outstanding leadership and wanted them to know she would be committed to helping them continue to succeed.

Dave asked Susan to introduce Margaret Stopp, General Counsel to the Foundation Board. Susan explained that most of the committee members had met Margaret at one time or another through their time on the Foundation Board. However, it was becoming a best practice to have the General Counsel to the Board give an annual update to the Executive Committee. Margaret thanked the committee for giving her the opportunity to speak and for engaging her firm to do the legal work of the Board. She talked about the Baroco Property tri-party

easement agreement that would be on the agenda for the next full Board meeting. She has been working with University Counsel Pat Lott to work out this agreement. Future negotiations regarding the operation of a Research Park located on the Baroco property might be on the horizon for the Foundation Board. She briefly discussed ongoing litigation with the children of donor to UWF. The legal work for that suit is being handled by Abbie Sanders and second settlement mediation is scheduled. When the University concludes its search for a fulltime replacement for the position of University President, it is likely the Foundation Board will again be asked to consider funding a portion of the compensation package. Margaret concluded by explaining that she is the attorney for the Foundation and available to speak with any Board member. However, whenever possible, they should route their questions through Susan or Dean. This helps keep costs down and is generally more efficient.

Susan noted that Margaret's contract for legal services had come up for renewal and asked the Committee to consider retaining her as legal counsel to the Board. Casey made the motion and it was seconded by Tim. The motion carried unanimously.

Due to the late hour, Dave suggested that the committee postpone the balance of the agenda to a special conference call on Wednesday, August 20<sup>th</sup> at 9 am. All agreed. Dave thanked everyone for attending. The meeting adjourned at 5:20 p.m.

/S/ Susan Stephenson  
August 24, 2008