

**2010-2011 INSTITUTIONAL VERIFICATION FORM (IVF)
Dependent Student**

Your Student Aid Report (SAR) has been selected for verification. Federal regulations require that we check the accuracy of the information you provided on the 2010-2011 FAFSA. Eligibility cannot be determined until we receive this information. If a correction to the FAFSA is required, it will be done electronically.

DO NOT LEAVE ANY QUESTION BLANK. If you need our assistance, call (850) 474-2400, 8:00 am - 5:00 pm CST, Monday - Friday.

A. Student Information

Last Name	First	M.I.	UWF ID Number
Address (include apt. #)			E-mail Address
City	State	Zip Code	(Home) _____ (Work/Cell) _____ Phone Number (include area code)

B. Student's 2009 Income Information

ENTER '0' IF NO FUNDS WERE RECEIVED

1. If you filed a 2009 U.S. income tax return (Form 1040, 1040A, 1040EZ), you must submit a **signed** copy to the Financial Aid Office. (In this section, we mean your tax return, not your parents' .) If you did not keep a copy of your tax return, request a copy from your tax preparer or the IRS (1-800-829-1040) that lists **all** tax return information.

Check one of the following:

- I am submitting my 2009 U.S. income tax return with this form.
- A copy of my 2009 U.S. income tax return has already been submitted to the Financial Aid Office.
- I will submit a copy of my ***2009 U.S. income tax return*** to the Financial Aid Office on ____ / ____ / ____.

*** NO FURTHER PROCESSING WILL BE DONE UNTIL RECEIVED.***

- I am not required to file a 2009 U.S. income tax return.

2. If you worked but were not required to file a 2009 income tax return, list your employers and the amounts of income that you earned from work in 2009.

AMOUNT	EMPLOYER OR SOURCE
\$ _____	_____
\$ _____	_____

3. List other income, benefits, and cash support received during 2009 that were **not subject to U.S. income taxes**. Do not include student financial aid. Refer to FAFSA Question 45.

AMOUNT	SOURCE
\$ _____	_____
\$ _____	_____

4. 2009 Federal Work-Study earnings, cooperative education earnings, or taxable financial aid. Refer to FAFSA Question 44.

\$ _____

C. Family Information

Complete this chart with information about the people **your parents** will support between July 1, 2010 and June 30, 2011. Include yourself, your parents, and your parents' dependent children.

Do not include children for whom your parents pay child support.

	Full Name	Age	Relationship to student (parent, brother, sister)	If this person will attend college half-time (6 hours) or more in 2010-2011, print the <u>college</u> name.
1.	_____	_____	<u>STUDENT</u>	<u>UWF</u>
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____
6.	_____	_____	_____	_____
7.	_____	_____	_____	_____
8.	_____	_____	_____	_____

D. Parents' 2009 Income Information

ENTER '0' IF NO FUNDS WERE RECEIVED

1. If your parents filed a 2009 U.S. income tax return (Form 1040, 1040A, 1040EZ), you must submit a **signed** copy to the Financial Aid Office. If they did not keep a copy of the tax return, request a copy from the tax preparer or the IRS (1-800-829-1040) that lists **all** tax return information.

Print the student's full name and social security number on the copy.

Check one of the following:

- I am submitting my parents' 2009 U.S. income tax return with this form.
- A copy of my parents' 2009 U.S. income tax return has already been submitted to the Financial Aid Office.
- I will submit a copy of my parents' ***2009 U.S. income tax return*** to the Financial Aid Office on ____/____/____.

NO FURTHER PROCESSING WILL BE DONE UNTIL RECEIVED.

- My parents are not required to file a 2009 U.S. income tax return.

NOTE: If the information reported on the FAFSA is for a parent and step-parent, but separate tax returns were filed, we must have signed copies of both returns.

2. If your parents worked but were not required to file a 2009 U.S. income tax return, list their employers and the amounts of income they earned from work in 2009.

AMOUNT	EMPLOYER OR SOURCE
\$ _____	_____
\$ _____	_____

3. List other income, benefits, and cash support received during 2009 that **were not subject to U.S. income taxes**. Do not include student financial aid. Refer to FAFSA Question 93.

Provide **ANNUAL** total; not "per month" amounts.

- Child Support **RECEIVED**: \$ _____
- Housing allowance; report "cash value" if residing in housing rent-free. **Do NOT include military housing allowance**: \$ _____
- Other living allowances for military or clergy:
 - Food (BAS) \$ _____
 - Clothing \$ _____
 - Other _____ \$ _____
 (Do NOT include military housing allowance or untaxed combat pay)
- Untaxed employment benefits & workers' compensation: \$ _____
- Untaxed interest and dividends: \$ _____
- Payments to tax-deferred pension and savings plans : (W-2, Box 12, Codes D-H, S): \$ _____
- IRA Deduction: \$ _____
- Other untaxed income, cash support, allowances & benefits:
 - Source _____ \$ _____
 - Source _____ \$ _____

4. Other financial information. Refer to FAFSA Question 92:

- Child support **PAID** to dependents that do not live with you: \$ _____
- 2009 Federal Work-Study earnings, cooperative education earnings, or taxable financial aid: \$ _____
- Taxable Combat Pay (reported on your 2009 tax return): \$ _____

**** If you are listing no income (or minimal income), you must also document your means of support. ****

E. Signature

FAILURE TO ANSWER ALL QUESTIONS WILL DELAY THE PROCESSING OF YOUR FINANCIAL AID.

By signing this form, we certify that all of the information is complete and correct.

Student Signature Date

Parent Signature Date

Upon completion of this form, please return to:

**The University of West Florida
Financial Aid Office
11000 University Parkway
Pensacola, FL 32514-5750
phone: 850-474-2400
fax: 850-474-3145**

Parent Address

City State Zip Code

(Home) _____ (Work/Cell) _____
Phone Numbers (include area codes)

**web: uwf.edu/finaid
email: finaid@uwf.edu**

Parent E-mail Address