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## **November**

28-30 Library research seminars

30 SBDC Workshop—How to Write a Business Plan

## **December**

3-7 Inclusive Schools Week

5 SBDC Workshop—Starting a Business

6-16 “A Christmas Carol”

11 Weblog Workshop

12 ECSPA meeting

## **January**

3 New Student Orientation

7 Fitness Center re-opens for Spring

7 Emerald Coast Library re-opens for Spring

**University Closed December 24, 2007 through January 1, 2008. Normal operating hours resume January 2, 2008.**

## **What’s Going On in December?**

Visit the **Branch Campus Calendar** to find out what events are taking place. You may use this link <http://www.uwf.edu/emeraldcoast/calendar/index.htm> or log onto the Web site <http://uwf.edu/EmeraldCoast> and choose the **Emerald Coast Calendar** link. The calendar remains posted and is updated weekly, so you will always be able to check on upcoming, previous, and current month events. If you have events that should be posted, please let us know ([emolder@uwf.edu](mailto:emolder@uwf.edu)).

## **Campus Announcements**

### **Register Early for Emerald Coast Courses!**

UWF Emerald Coast is committed to providing students with courses to fulfill their academic program needs. In order to do so, it is essential that students who take courses at an Emerald Coast location register early to meet enrollment requirements. If students wait to register for courses until close to the beginning of a semester, they run the risk of courses being cancelled and having to travel to Pensacola for a course. It is in the students’ best interest to register early to alleviate course cancellation and unnecessary travel.

**Registering early does not require tuition and fee payment in advance.** Tuition and fees are due on

Friday, the first week of classes. We certainly hope to make your educational experience a pleasant one, and are asking for your assistance to make that happen. If you have any questions about registering early please call, 850-863-6565.

### **Combs Campus is Now Wireless!**

Staying connected to the Internet has become easier to do at the Combs Campus. The campus is now set-up for wireless Internet connection. There is no more waiting for computers in the Cyber Lounge to access the Internet. Bring in your laptops and get connected from the parking lots to the classrooms, because the wireless connection is available campus-wide. Please contact Robert Gaines (Building 3, Room 3001A) at 833-4025 or [rgaines@uwf.edu](mailto:rgaines@uwf.edu) for wireless set-up instructions.

**Volunteer UWF! Timesheets Due by December 3** at 5:00 pm. If you have any questions contact Ester Molder, [emolder@uwf.edu](mailto:emolder@uwf.edu), 850-833-3743.

### **New Student Orientation**

There will be a New Student Orientation for newly admitted Emerald Coast graduate and transfer students at the Fort Walton Beach campus auditorium, Thursday, January 3. The program will begin at 6:00 p.m. Representatives will share information regarding parking permits, nautilus cards, Argus, computer labs, student clubs, bookstore, fitness center, and library. There will be refreshments and giveaways! RSVP to Sherry DelCastillo, [sdelcastillo@uwf.edu](mailto:sdelcastillo@uwf.edu).

### **Spring Hours for Fitness Center**

The fitness center located on the Joint OWC/UWF Campus in Fort Walton Beach will have slightly different hours beginning January 7. The facility has state-of-the-art equipment, locker rooms, showers, and exercise rooms.

Hours for the Spring semester:

Monday – Friday, 6:00 am-9:00 am

Monday – Thursday, 6:30 pm-9:30 pm

Friday, 5:00 pm-9:30 pm

Saturday, 10:00 am-4:00 pm

Sunday, 1:00 pm-5:00 pm

Only UWF students, faculty, and staff are allowed to use the fitness center free with a valid nautilus card. UWF Alumni may also use the fitness center for \$25/semester.

Applications for employment are being accepted. To apply, go to [www.uwf.edu/recreation](http://www.uwf.edu/recreation), click on “employment” and then complete and submit an online application.

Any questions can be directed to Jennifer Johnson at 850-474-2814 or [jjohnson@uwf.edu](mailto:jjohnson@uwf.edu)

### From the Library

Need help getting that term paper off the ground?  
YOU CAN DO IT,  
The Emerald Coast Library staff can help!

At various times during the week following Thanksgiving, the library will be offering free, and without prior registration, a "how-to-do-it" library research seminar. Simply choose one of the dates below that fits your schedule and come to the library conference room:

Wednesday, Nov. 28, 3:00-4:00 pm

Thursday, Nov. 29, 4:00-5:00 pm

Friday, Nov. 30, 10:00-11:00 am

Coffee will be available to those who choose to study in the library during final exam week. Remember, wireless access for your laptop computer is available in the library building.

On Tuesday, December 11, 12:00 pm to 2:00 pm, the Emerald Coast Campus Library will host a Weblog workshop in the library conference room. This will be an introduction to Weblogs for academic libraries in general and our UWF libraries' prototype—expected to be launched in 2008—in particular. Emerald Coast faculty members are invited to attend. The workshop will be conducted by Dr. Ray Uzwyshyn and Mr. Stephen Fluharty from the Pace library in Pensacola.

The ECC library will be closed for semester break December 19, 2007 to January 7, 2008.

### Participate in Library Director Interviews

Two candidates for the Emerald Coast Library Director position will be on-site for interviews. Dr. Carolyn Poole will visit 29 November and Mr. Paul Williford will visit 4 December. An Open Forum for faculty, staff, and students will be held each day on the Joint OWC-UWF Campus from 1:00 until 2:00 pm in Building 1, room 126. Contact Melissa Finley Gonzalez ([mgonzalez@uwf.edu](mailto:mgonzalez@uwf.edu)) for additional information about the candidates.

### Request an Ambassador . . .

Do you need the Ambassadors to help you host a UWF special event or give a campus tour? Requests should be submitted at least two weeks in advance of your event. Please contact Latrece Gulley, 850-863-6569 or [lgulley@uwf.edu](mailto:lgulley@uwf.edu)

### The UWF Emerald Coast Campus Bookstore

Congratulations all UWF Emerald Coast graduates!!

Do not panic if you missed the cap and gown order deadline, the bookstore will make sure you get the gown you need. Other graduation items available are tassels, honor cords, diploma frames, appreciation stoles, and blank invitations. Stop by to find the perfect Alumni items for Christmas. Don't forget to sell your books back no matter where you bought them; books make better holiday cash than table props so make some extra money anytime. We will be open during the holidays with abbreviated store hours. Call or visit for exact days and times. Happy Holidays and a Happy New Year from your favorite UWF Emerald Coast Bookstore!

Contact the bookstore with questions or comments at 850-863-0760, [1017mgr@fheg.follett.com](mailto:1017mgr@fheg.follett.com)

### Order Your UWF Emerald Coast Dress Shirt

Chelsea Wong and Yolanda Thomas are taking orders for UWF Emerald Coast dress shirts in Building 1 (FWB Campus) at the Cashiers Office. **The last day to order is Friday December 14th.** Stop by and take a look at the catalog to see the pictures and the colors. If you are unable to come to campus, call 850-863-6568, or email [cwong@uwf.edu](mailto:cwong@uwf.edu).

### The Emerald Coast Student Psychological

**Association** (ECSPA) is holding an open club meeting on Wednesday, December 12 (time and location TBD), open to all students, faculty, and staff. The guest speaker for this event is certified success coach and motivational speaker Desley Parker! Ms. Parker is a retired U.S. Navy commander who is dedicated to helping individuals and business clients realize their fullest potential. For the student body, Ms. Parker will do a talk followed by a question and answer session. You may visit Ms. Parker's website at [www.successwithdesley.com/bio/bio.htm](http://www.successwithdesley.com/bio/bio.htm)

Watch for flyers with details! We hope to see everyone there! For more information, contact Carlise Downie, [ccd7@students.uwf.edu](mailto:ccd7@students.uwf.edu)

### The American Association of University Women

has grant opportunities available for women who have a bachelor's degree and are preparing to advance or change their careers, or reenter the workforce. Grants provide support for course work beyond a bachelor's degree. Deadline: Dec. 15, 2007. Award: \$2,000 to \$12,000. Eligibility: special consideration given to AAUW members, women of color, and women pursuing their first advanced degree or credentials in nontraditional fields. For information: visit [www.act.org/aauw/cdg/index.html](http://www.act.org/aauw/cdg/index.html) or call 319-337-1716 ext. 60

### **Emerald Coast Health Needs Assessment**

A committee has been established in order to assess the mental and physical health needs of students at the Emerald Coast Campuses. A multi-method approach is being used in order to gain more comprehensive information. This information will be used to inform future planning and programming in order to more effectively serve the students at the Emerald Coast. You and/or your students may be contacted to participate in this assessment. Please contact Kelly Meek, Ph.D., Assessment Coordinator, at 850- 474-2420 if you have any questions regarding this assessment.

### **Special Events**

**UWF Department of Theatre to present "A Christmas Carol"** December 6, 7, 8, 13, 14 and 15 at 8:00 pm and December 9 and 16 at 2:30 pm in the Center for Fine and Performing Arts Mainstage Theatre, Building 82. Tickets cost \$16 for general admission; \$12 for seniors, active military and UWF faculty and staff; and \$10 for non-UWF students. UWF students are admitted free with a Nautilus Card.

To purchase tickets over the telephone, call the UWF Box Office at 850-857-6285. For more information, contact the Center for Fine and Performing Arts at (850) 474-2541 or email at [cfpa@uwf.edu](mailto:cfpa@uwf.edu)

### **Small Business Development Center Workshop**

**Starting a Business**—Wednesday, December 5, 1:00 pm to 4:00 pm, FWB Campus, Bldg 1, Room 126. Fee is \$25. This is a general workshop covering many aspects of starting a business including legal structures, taxation, financing and insurance.

SBDC programs are free to currently enrolled UWF students and UWF employees. For details, or to register, call the University of West Florida Small Business Development Center 850-833-9400.

### **Dr. Wesley J. Little Retirement and Scholarship Fund**

Dr. Wesley J. Little, retired vice provost of UWF Emerald Coast, was pleasantly surprised to walk into a room full of family, close friends and former co-workers who gathered in his honor on November 1 for a retirement roast and reception.

Thom Gossom, Jr. served as emcee for the roast and several individuals took turns sharing their favorite Wes stories as well as thanking him for his many years of service to UWF.



**Dr. Wesley Little pleasantly surprised!**

As a fitting tribute to someone who dedicated his life to education, a scholarship fund has been established in his honor with the UWF Foundation. If you are interested in making contribution to this fund, please contact Gretchen VanValkenburg at [gvalkenb@uwf.edu](mailto:gvalkenb@uwf.edu) or 863-0755.

### **In Our Community**

#### **Santa's Breakfast**

*On the Coast* Magazine and Trader Vics of Destin are teaming up to provide a Santa's Breakfast that will benefit Toys for Tots on December 15.

The breakfast, which will be at The Palms Conference Center in Destin, will be a buffet style and Santa will come out and visit while the children are eating. Pictures will be available with Santa as well.

The breakfast will offer two seatings. The first at 9:00 am followed by one at 10:30 am. The buffet runs \$12.95 for adults and \$5.95 for children 2 and up or you may bring in a new unwrapped toy as a donation and your child can eat for free. For reservations call Ruth's Chris restaurant at 850-337-5108.

#### **Community Invited To Candlelight Vigil December 6**

The local community is invited to share in the Air Force Enlisted Village's annual candlelight vigil at the Christmas Box Angel statue, also known as the Angel of Hope, Thursday, December 6 at 6 p.m. The event will be at the Garden of Hope on the Bob Hope Village campus, 92 Sunset Lane, Shalimar, near the Poquito Bayou subdivision. A reception at the Bob Gates Welcome Center will immediately follow the vigil. Author Richard Paul Evans introduced the Christmas Box Angel in his best-selling book, "The Christmas Box." The statue symbolizes a beacon of hope for parents grieving the loss of a child. Over time, it's also come to comfort anyone mourning the loss of a loved one. The Angel was

dedicated at Bob Hope Village October 9, 2003 and is the 44th such statue to be erected in the United States. All other Christmas Box Angel locations across the U.S. will also hold a vigil on December 6. For more information, call the AFEV at 651-3766, or see the website at [www.afenlistedwidows.org](http://www.afenlistedwidows.org).

**The Center for Lifelong Learning** is finishing up their fall session. New classes will begin in January 2008. Returning snowbirds as well as local students, are always welcomed back to participate in our full slate of over 70 classes and special events.

Registration for the new session will be held in the auditorium (FWB Campus, Bldg. 8) on Friday, January 11, 2008. Returning students may register at 9:00 a.m. and new students at 1:00 p.m. Catalogs for the new session will be mailed out on December 27. Anyone not on the mailing list can call the CLL office at 850-863-6548 to request a catalog. For more information call 850-863-6548 or visit <http://CLL-FWB.org>

### **Did You Know . . .**

#### **2008 UWF Explore Summer Camps Gift Certificates**

Gift certificates for the 2008 Explore Summer Camps, which will run June through August 2008, are available from the University of West Florida's Division of Continuing Education until December 20. Special holiday gift certificates are being offered at a discounted price of \$129, which includes material fees. Gift certificates may be redeemed for one full week of an enriching and fun-filled summer day camp.

The Explore Summer Camps, which are composed of a variety of day camps for children ages 5 to 17, appeal to a wide range of interests from art instruction to problem-solving adventures. The camps are designed for children interested in visual and performing arts, marine science, robotics, animation, technology, math and more.

"All of our Explore UWF Camps were carefully designed to be engaging and fun for the kids," said Pamela Northrup, director of Distance and Continuing Education. "If you look into the curriculum, kids are learning math, science, language arts, reading, problem-solving, creativity and teamwork."

For more information or to purchase a gift certificate, contact Jacklyn Alford, UWF Division of Continuing Education, at (850) 857-6041 or e-mail [jalford@uwf.edu](mailto:jalford@uwf.edu)

#### **7th Annual Inclusive Schools Week: December 3-7**

This week will be an opportunity to highlight the accomplishments of families, schools, and communities that have dedicated time, labor, and resources to

promoting inclusive education for all of the world's children. This year's theme, "Lessons from the World: Including All Children," provides an opportunity to focus on both international accomplishments and ongoing challenges associated with changing global attitudes, practices, and policies toward better educational outcomes for students around the globe. Participants will read stories, learn facts, discover resources, and make connections with families and professionals around the world who are on a similar journey toward building more inclusive schools and communities for all children and youth.

For more information visit [www.FloridalInclusionNetwork.com](http://www.FloridalInclusionNetwork.com) or call 850-863-0723.

### **School of Allied Health and Life Sciences**

Workshops/Continuing Education - Register Now!

#### **December 2007 Workshops:**

12/5, 8:30am-4:30pm: HAZMAT Awareness Level Training & Incident Prevention

12/6, 8:30am-11:00am: Respiratory Protection Training - Air Purifying Respirators

12/6, 1:00-3:30pm: Bloodborne Pathogen Training

December 7, 8:30am-12:45pm: Infection Control & Bloodborne Pathogen Training for the Dental Office

12/7, 2:00-4:00pm: Hazard Communication Training for the Dental Office

12/12, 8:30am-4:30pm: Resource, Conservation & Recovery Act (RCRA) HAZWASTE Training

12/13, 8:00am-5:00pm: 29 CFR 1910.120 HAZWOPER 8-Hour Refresher Training

12/17, 8:00am-5:00pm: Hazmat Awareness, Bloodborne Pathogen, & Respiratory Protection Refresher Training

#### **Upcoming 2008 Workshops:**

1/14, 8:00am-5:00pm: Principles of Machine Guarding, co-sponsored with ASSE

2/4-7: IAQA Certified Indoor Environmentalist (CIE)/ Supervisor, co-sponsored with IAQTI

2/4-6: IAQA Certified Microbial Remediator (CMR)/ Supervisor, co-sponsored with IAQTI

2/8, 8am-12noon: Mold Awareness

For more information: <http://uwf.edu/sahls/workshops/> or contact Dr. Melanie Sutton at [msutton@uwf.edu](mailto:msutton@uwf.edu) or (850) 474-2650.

### **Search for New Faculty**

The Department of Criminal Justice and Legal Studies is searching for two new faculty members to begin fall 2008. The new faculty will be located primarily on the Pensacola campus but will, on occasion, teach on the Emerald Coast campuses

### **Master of Science in Administration**

The Department of Criminal Justice and Legal Studies is now accepting applications for January 2008 admission to the online Master of Science in Administration of Justice. More information is available at [www.uwf.edu/msaprogram](http://www.uwf.edu/msaprogram), or by calling John Smykla at 850-473-7377 or Melissa Webb at 850-473-7293.

### **Register for Online Programs in SAHLS**

Registration is underway for **online programs** in the School of Allied Health and Life Sciences. Visit <http://uwf.edu/sahls/schedules/> for a list of courses available for the Master of Public Health, Certificate in Medical Informatics, Certificate in Public Health, and Bachelor of Science in Health Sciences online programs. Spring 2008 courses in the Certificate in Public Health program include courses for the tracks in Emergency Management, Environmental Health, Infection Control, and Readiness and Response. For the Certificate in Medical Informatics program, enroll in Introduction to Medical Informatics, Electronic Clinical Record Systems, Computer Applications in Public Health, or Bioinformatics. For assistance with registration, contact Steve Celestial at [scelestial@uwf.edu](mailto:scelestial@uwf.edu) or (850) 474-2885.

### **Let Us Hear From You!**

We are interested in your feedback. Send to [emolder@uwf.edu](mailto:emolder@uwf.edu) or call 850-833-3743.