

# Volunteer UWF! Organization Event Time Sheet

**Important:**

- ✓ Use this form to record the number of hours of service to the community.
- ✓ Complete and return to Volunteer UWF! **within 7 days after the event.**
- ✓ Deliver or mail to: Volunteer UWF!, Building 19 or Fax to: (850)-473-7255  
11000 University Pkwy.  
Pensacola, FL 32514

**Date of Event:** \_\_\_\_\_ **Sponsoring Agency:** \_\_\_\_\_

**Organization Name:** \_\_\_\_\_ **Event Name:** \_\_\_\_\_

Name	JasonQuest User ID	Time In	Time Out	Hours
<b>Total Hours</b>				

**Agency Name:** \_\_\_\_\_

**Supervisor's Name (type or print):** \_\_\_\_\_ **Supervisor's Phone:** \_\_\_\_\_

**As supervisor, I certify that this organization has completed the hours recorded on this form.**

**Supervisor's signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**As organization officer, I certify that our organization has completed all hours recorded on this form.**

**Officer's Name (Please type or print):** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Student Organization Officer's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

