

Career Services Faculty Newsletter

Career Services, Bldg 19, (850) 474-2254, career@uwf.edu

University of West
Florida,
Career Services

Did you Know?

We Offer all of the following services for all UWF students AND alumni:

- Career Coaching
- Job/Internship Search Strategies
- Mock Interviews
- Cooperative Education
- Graduate School Assistance
- JasonQuest Database
- Volunteer Opportunities
- Service Learning/Field Study
- Job Shadow/Information Interview Assistance
- Drop In Hours: Monday-Thursday 11am-3pm (for Resume/Cover letter Reviews)

NOW YOU CAN.....

- Chat with us Online

NOW WE OFFER A....

- **LinkedIn** "Student and Alumni Networking Group"
- Graduate School Workshop

We have served 1,783 students this year through appointments!

We Welcome Your Ideas!

We'd love to hear from you; your ideas, your suggestions, your questions, and your comments!

We can all achieve our goals so long as we communicate and cooperate.

If you are interested in collaborating on a project, co-sponsoring an activity or event or would just like to partner up; we'd love to hear your thoughts!

If you're online, you can let us know via our "Tell Us What You Think" Link located on our homepage.

We presented to 1,448 students this year!



Your Future Starts Here!.

Don't Cancel Class!

Need to be away from class for a conference, seminar, or even vacation? **Don't cancel class**, request a career services professional to come conduct your class for the day.

How to Request a Speaker:

- You can call Career Services at 474-2254
- stop by our office in Building 19
- fill out the "request a Speaker" link on our website
- e-mail career@uwf.edu to request a speaker.

Sample topics may include: Career Services overview, resume writing, cover letter writing, interviewing skills, job search strategies, graduate school search and application process, how to use our JasonQuest system, internships, networking, cooperative education, service learning, the importance of volunteering and more!

Please give us at least a week advance notice to prepare.



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“The Career Services office has knowledgeable staff that helped me to apply my experiences and skills to achieve my career goals.”

Student Success Story: Stephanie Cannon

Major: Master’s in Industrial/Organizational Psychology

Stephanie Cannon is a Personnel Psychologist at the Naval Education and Training Professional Development and Technology Center (NETPDTC); more specifically, the Exam Development branch in the Navy Advancement Center (NAC) division of NETPDTC. She received her Master’s degree in Psychology (focusing on Industrial/Organizational Psychology) from the University of West Florida in May 2009

After successfully completing a cooperative education and internship experience with NETPDTC Stephanie was hired as permanent employee in July 2009. She is responsible for 3 Naval enlisted-occupational ratings in the service support community. Her responsibility is to produce quality exams for her assigned (3) ratings, pay-grades E-4 through E-7, which will rank-order the qualified candidates taking the exam. The Navy uses the rank-ordering exam to select the best performing Sailors in that rating to promote to the next highest pay-grade.

Student Success Story: Kelnesha Smalls

Major: Criminal Justice

Minor: Public Administration

“I used the Career Development Guide to help me through the Graduate School Application Process. I specifically used the “Is Graduate School Right for You” portion.

This portion was very effective and beneficial in helping me finalize my decision to attend graduate school. Every student thinking of applying to graduate school should review this section in the guide or schedule an appointment to meet with a career coach, it will definitely help. The other sections that I utilized were the cover letter and resume sections. The University I was applying to for graduate school in Criminal Justice required both for the application process and there is no way I would have completed the application or received admission to graduate school without the assistance of the cover letter helpful hints and resume samples. The career development guide is exemplary tool that every student, Graduate or Undergraduate, should utilize because it helps shape you and your resume into the perfect candidate. I received admission into graduate school with the help of Career Services!”



Student Success Story: Leonardo Feitosa

Major: International Studies, International Business

Minor: Business

“I recommend Career Services to every single student at the University of West Florida. It does not matter what you are majoring in, Career Services made a difference in my life and it can make a difference in your life and in your future career as well. The Career Services office has knowledgeable staff that helped me to apply my experiences and skills to achieve my career goals. Some of the services that helped me the most were the Resume Reviews and the Mock Interviews. The Mock Interview helped me to become more confident in my Job Interviews. I learned a lot with it and I am very prepared for any type of interview now.”



Cooperative Education Department Advisor Luncheon

Career Services held Cooperative Education Department Advisor's luncheons in August 2009 and February 2010. The purpose of these luncheons is to inform co-op faculty advisors about the latest cooperative education programs as well as other Career Services programming and services. In August, the faculty were given an overview of Career Services in general including information about the availability of presentations. After the presentation there was a lively question and answer period where co-op advisors were able to ask Career Services about the various program offerings and to advise Career Services with regard to the co-op program.

The February 2010 luncheon included a brief presentation about the federal government's Student Career Education Program (SCEP). Several SCEP employers from the Naval Education Training Program (NETPDTC) were there to join in on the question and answer portion of the program. Bill Reynolds, Command Information Officer (CIO), Director Systems Engineering and Technology Services informed us that NETPDTC has been co-opting UWF students for over 30 years and that 42% of his staff are UWF alumni. A survey of the faculty attending the event

showed that 95% of faculty found the luncheon useful, very useful or extremely useful and 100% said they would attend future co-op advisor luncheons. Also, 100% of faculty felt there should be an annual co-op "student of the year" award while 75% felt there should be an "employer of the year award" and 50% felt there should be a "faculty co-op advisor of the year award". Career Services plans to make this an annual event each February and welcomes all ideas to make it a better event.

Patrice Friant,
Assistant Director for Experiential Learning

Your Future Starts Here!.



Sink or Swim: How to Get A Job Workshop

Career Services, with additional sponsorship from Counseling and Wellness, presented Sink or Swim: How to Get a Job Workshop this March. Workshop content was determined by a student poll of the campus population; students' selected various topics they wanted to learn about job hunting and Career Services tailored the information to suit their needs. The presentation ultimately fea-

tured an interactive PowerPoint presentation on resume writing, interviewing, job searching, salary negotiation, professionalism in the work place, and alcohol awareness from 5:30-7:30pm on March 31, 2010.

The evening presentation drew in a large crowd of over 55 students – most of them seniors. Student response to the information was over-

whelmingly positive. Over 96% of the surveyed students found the information presented helpful and over 69% of students learned something new by attending. The event was a great success!

Christina Wade,
Office Specialist

"64% of the employers surveyed at the 2010 Spring Career Fair said that would make at least one job offer to a UWF student or alumnus/alumna after meeting them at the event."

Recruiting Report - Employers Look to UWF to Expand their Workforce

College recruiting in Spring 2010 had a more positive look than semesters prior, with employers smiling at the glimpse of economic recovery. Nationally, research this Spring conducted by the National Association of Colleges and Employers (NACE) indicated that recruiting at college campuses is up from last year by 5.2%. From January to April of this year, nearly 100 more full-time positions were posted in JasonQuest than in the same time last year. Over

45 employers visited campus this semester to participate in career events, interviews, and information sessions. Increased activity is also yielding results for Argos. 64% of the employers surveyed at the 2010 Spring Career Fair said that would make at least one job offer to a UWF student or alumnus/alumna after meeting them at the event.

With the semester coming to a close, the Employer Connections team in Career Services

will be holding new-to-UWF Employer Workshops and training seminars this summer. Student and Alumni recruiting events will kick off in the Fall Semester with the 5th Annual Part-Time Job Fair on August 31st.

Nathan Ford,
Assistant Director for Employer Development



Career Closet Sale was a Success!

Dr. Laura Tissington hosted the Career Closet Sale this January with the help of Career Services. The sale was a win-win situation for all involved. There was no cost to the people that donated the career clothes. The students were able to purchase career clothing at very reasonable prices, making them ready for the upcoming Career Fair and interview process. Also, the Career Closet Sale proceeds amounted to just over \$1000 which will benefit the *Rachel Heffner Memorial Endowment Scholarship* for nursing students and NB Cook Elementary School. **The best part of the Career Closet Sale were the comments of praise and appreciation from the students.** The students were pleased with their purchases and the purchase prices of their new career clothes. Career Services also conducted a workshop on how to “dress for success!” allowing attendees a pre-view sale and this was very well attended.

Dr. Laura Tissington plans to host a Career Closet sale for our UWF students each semester. Career Services would like to help since this is such a great service for our students! Any time you have a donation of men’s or women’s business suits, dress shirts, ties, or dress shoes, please contact Laura Tissington 438-9940 or Career Services 474-2254.

For more information regarding the Rachel Heffner Memorial Endowment Scholarship please see <http://www.rachelslegacy.org/>

University of West Florida,
Career Services

Your Future Starts Here!



Meet Our New Staff!

Kate Hollimon



Kate is the Coordinator for Volunteer UWF! She assists individual students and student organizations in learning about and participating in service opportunities. She also works with students who are completing academic-based service such as service learning or field study.

Rachel Ann Haarala



Rachel Ann is a Graduate Assistant for Volunteer UWF! in Career Services. She assists students in determining volunteer opportunities and assists with the Fall and Spring Volunteer Fair and consulting with local agencies. Currently she is going to school for her Master's in Counseling Psychology.

Cyndi Holt



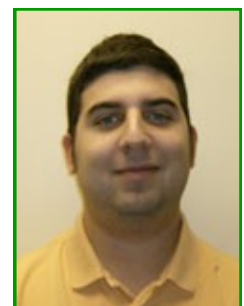
Cyndi is the Graduate Assistant for Career Planning. She meets with students for career coaching, selecting a major, resume/cover letter reviews and mock interviews. She also presents on various career related topics. She is pursuing her Master's in College Student Personnel Administration

Patrick Ryan



Patrick is an intern for spring 2010. He assists with career coaching and many other career oriented events. He is currently pursuing an advanced degree in Education.

Tyler Joseph



Tyler is an intern for spring 2010. He is working on a research project which aims to improve Career Services by comparing services offered at other universities. The goal of the project is to improve online tools and resources for career development. He is a senior at UWF and pursuing degrees in Cultural Anthropology and Psychology.