

Career E-minder

UWF Career Services
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Don't Be A Phone-Drone

Many job interviews begin with a simple phone call, and depending on your ability to speak into the microphone, listen through the speaker and a few other slightly important tips, you should be able to do just fine.

Firstly, phone interviews are one step up from instant messaging and one step below face to face conversation in the “interpersonal communication effectiveness factor”, so making sure that you stand out is vital to your interview. Brand yourself, create a slogan; making a one sentence selling point about yourself will surely put a “face” to your voice. Another component to making you stand out is to combat the monochromatic effect of the phone by showing a little extra enthusiasm. Excitement-it’s contagious.

Just like in a regular interview, nerves sometimes get the best of us and we tend to let it affect the way we answer an employer’s questions. One of the top complaints employers have is that candidates rarely answer the question, or answer it appropriately. Since it is a phone interview, the employer cannot see you fidget, twirl your hair, or tap your fingers on your lap. It may be tempting, but research proves that if you still dress for the interview while at home, you will exude professionalism and confidence.

One last tip; do your research. Not only does it make you more knowledgeable and confident with your approach to answering questions, but it shows the employer that you’ve taken the time and initiative to do some background. On a similar note, utilizing a little bit of flattery when explaining why you’re so excited about the job won’t hurt either.



Job of the Week

Job ID: 5027

Job Title: Part-Time Sales

Organization: Fastenal

Job Description: Responsibilities include, but are not limited to: Order packing, telephone and counter sales, inventory control, stocking shelves, local deliveries. This is an entry level position. Previous experience with computers, scanners, fax, telephone, and other office equipments is helpful. Preference will be given to those interested in future career opportunities within Fastenal such..

Log on to JasonQuest to find out more info!

The Teams are back! Once again, Career Services is offering the CETeams for the summer!

Geared for the student who wants to find “the right career/major”. Students will meet for three sessions, take assessments, learn how to connect values to possible majors and careers and focus on goal setting.

LAST TEAM STARTS A WEEK FROM TODAY!

MONDAY, JULY 28!

Spaces are limited, so register by phone or in person!

Career
Exploration
Teams

IMPORTANT INFO!

- Monday, July 21: Co-Op Info Session
- Monday, July 28: Volunteer UWF! Timesheets due! Have them in by 5pm to the Career Services Office!**

Water Cooler Joke of the Week

You might be an engineer if...
...you can type 75 words per minute
but can't read your own handwriting.

Thanks to octanecreative.com