



# Career E-minder

## Marketing Your Transferable Skills

If you're wondering what skills you have that would interest a potential employer, you are not alone. Many college seniors feel that four (or more) years of college haven't sufficiently prepared them to begin work after graduation. And like these students, you may have carefully reviewed your work history (along with your campus and civic involvement) and you may still have a difficult time seeing how the skills you learned in college will transfer to the workplace. But keep in mind that you've been acquiring skills since childhood. Whether learning the value of teamwork by playing sports, developing editing skills working on your high school newspaper or developing countless skills while completing your coursework, each of your experiences has laid the groundwork for building additional skills.

A transferable skill is a "portable skill" that you deliberately (or inadvertently, if you haven't identified them yet) take with you to other life experiences. Your transferable skills are often:

- Acquired through a class (e.g., an English major who is taught technical writing)
- Acquired through experience (e.g., the student government representative who develops strong motivation and consensus building skills)

Transferable skills supplement your degree. They provide an employer concrete evidence of your readiness and qualifications for a position. Identifying your transferable skills and communicating them to potential employers will greatly increase your success during the job search. Remember that it is impossible to complete college without acquiring transferable skills. Campus and community activities, class projects and assignments, athletic activities, internships and summer/part-time jobs have provided you with countless experiences where you've acquired a range of skills—many that you may take for granted.

## Announcements and Events

**Tues 7/3/2007 8:30a**

- CoOp Info session has been *cancelled*

**Wed 7/11/2007 1pm**

- CoOp Info session



## Position of the Week

**Job ID:** 3996

**Position:** Software Engineer

**Organization:** Applied Research Associates

**Position Type:** Full-time

**Wage:** \$50,000 - \$55,000

**Job Description:** We have a government application currently developed in MFC. Customer desires to re-engineer the system using .Net framework. Training will be provided.

**Minimum Requirements:** BS Computer Engineering, BS Computer Science, BS Electrical Engineering, or Computer Science; a background in Microsoft .Net with programming experience in C#, C++, and C; some skill level in Object Oriented programming is a must; and a background in relational database design is highly desired as well as knowledge of SQL and / or Microsoft Access.

-The position requires a security clearance (must be a US citizen) and ARA would initiate the process to acquire it for the candidate.

**Organization Description:** For more information on my company, Applied Research Associates, please see our site: <http://www.ara.com>

### How to Apply:

Serious inquiries only. Resumes may be emailed to Sharon Joyce at [Sharon.Joyce@eglin.af.mil](mailto:Sharon.Joyce@eglin.af.mil) or [Sharon.Joyce@ara.com](mailto:Sharon.Joyce@ara.com)

We're under construction—  
 But we're still OPEN!

