



## CERTIFICATE OF SUBSTANTIAL COMPLETION

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PROJECT:

CONSULTANT:

CONTRACTOR:

PURCHASE ORDER NO.:

DATE OF ISSUANCE:

PROJECT NO.:

NOTICE TO PROCEED DATE:

**PROJECT OR DESIGNATED PORTION SHALL INCLUDE:** *(insert description or portion of the work complete)*

The Work performed under this Contract has been reviewed and found to be substantially complete. The Date of Substantial Completion of the Project or portion thereof designated above is hereby established as ***(insert Date)*** which is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below.

A list of items to be completed or corrected, prepared by the Consultant is attached. The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. The date of commencement of the warranties for items on the attached list will be the date of final payment unless otherwise agreed to in writing. The Owner/University assumes the responsibility for security, maintenance, heat, utilities, and damage to the Work and insurance as of the Date of Substantial Completion indicated above.

### DEFINITION OF DATE OF SUBSTANTIAL COMPLETION

The Date of Substantial Completion of the Work or designated portion thereof is the Date certified by the Designer when construction is sufficiently complete, in accordance with the Contract Documents, so the Owner/University can occupy or utilize the Work or designated portion thereof for the use for which it is intended, as expressed in the Contract Documents.

\_\_\_\_\_  
CONSULTANT

\_\_\_\_\_  
BY

\_\_\_\_\_  
DATE

The Contractor will complete or correct the Work on the list of items attached hereto within thirty (30) days from the above Date of Substantial Completion.

\_\_\_\_\_  
CONTRACTOR

\_\_\_\_\_  
BY

\_\_\_\_\_  
DATE

The Owner/University accepts the Work or designated portion thereof as substantially complete and will assume full possession thereof at 12:01 AM on ***(insert date)***. **Except**, all Contractor provided insurance coverage shall continue in force for thirty (30) days after the date of Substantial Completion or until Final Inspection/Acceptance of the project, which ever is greater.

\_\_\_\_\_  
UNIVERSITY PROJECT MANAGER      DATE

\_\_\_\_\_  
DIRECTOR      DATE

\_\_\_\_\_  
ASSOCIATE VICE PRESIDENT      DATE  
FACILITIES