

and Student Affairs of the Florida Board of Governors according to the timetable established by the Florida Board of Governors.

III. Program Review Procedures and Guidelines

- A. The university must establish and publish clearly defined procedures and guidelines for reviewing academic degree programs during each seven-year cycle for the purpose of ensuring continuous program improvement.
- B. The university's program review and continuous improvement processes must include the following components as identified in the Florida Board of Governors program review regulation:
 1. The review of the mission(s) and purpose(s) of the program within the context of the university mission and the Florida Board of Governors' Strategic Plan;
 2. The establishment of teaching, research, service, and other program goals and objectives, including expected outcomes, particularly in the area of student learning;
 3. An assessment of:
 - (a) how well program goals/objectives are being met;
 - (b) how well students are achieving expected learning outcomes;
 - (c) how the results of these assessments are used for continuous program improvement; and
 - (d) the sufficiency of resources and support services to achieve the program goals/objectives.
 4. For baccalaureate programs, a review of lower level prerequisite courses to ensure that the program is in compliance with State-approved common prerequisites and (if appropriate) a review of the limited access status of the program to determine if such status is still warranted.
 5. The university may require additional components for program reviews beyond those required by the Florida Board of Governors. Such additional program review components shall be identified in the university's program review procedures and guidelines.
- C. When requested by the Florida Board of Governors, the university shall submit its program review procedures and guidelines to the Office of Academic and Student Affairs of the Florida Board of Governors.

- D. The university must electronically submit revisions to its program review procedures and guidelines to the Office of Academic and Student Affairs of the Florida Board of Governors by December 15 of each year of the cycle.

IV. Program Review Summary Reports

- A. A program review summary report must be completed for every program review that is conducted during each program review cycle. Each summary report must include the following components identified in the Florida Board of Governors program review regulation, Florida Board of Governors Regulation 8.015:
1. The CIP/degree combinations for the program that is reviewed;
 2. An electronic copy of the current Academic Learning Compact for each reviewed baccalaureate program;
 3. An indicator identifying whether or not the program review was conducted in conjunction with any external reviews (e.g., accreditation reviews);
 4. The date of the last review of this program;
 5. A brief description of major changes made since the previous program review;
 6. A summary and evaluation of assessment procedures used by the program;
 7. A summary and evaluation of the use of assessment evidence for continuous improvement of the program;
 8. A summary of the current strengths of the program;
 9. A summary of the current weaknesses of the program;
 10. A summary of the recommendations and/or proposed action plans made as a result of the review;
 11. An official signature of the university provost that will verify that the program review included all of the processes outlined in the Florida Board of Governors program review regulation and was conducted according to approved university regulations, procedures, and guidelines.
- B. The university may require additional components for program review reports beyond those required by the Florida Board of Governors. Such additional program review report components shall be identified in the university's program review procedures and guidelines.

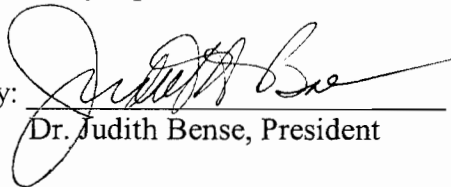
C. A copy of all full program review reports must be maintained at a campus location specified by the university provost.

V. Program Review Summary Report Submission

A. The university must provide its schedule for submission of program review summary reports in a prescribed electronic format to the Office of Academic and Student Affairs of the Florida Board of Governors by December 15 of each year of the cycle.

B. For each program review conducted during a program review cycle, a program review summary report must be electronically submitted to the Office of Academic and Student Affairs of the Florida Board of Governors during the year in which the summary report is scheduled for submission.

Approved By: _____



Dr. Judith Bense, President

Date: _____

2/10/09