

Advertising Resources

Local Places of Advertisement

- ✓ - Indicates a publication that also targets women and minorities.
- ✓ **Independent Voice** –
 - Pensacola's Independent Voice
(850) 473-6633
7845 Coronet Way
Pensacola, FL 32514
- ✓ **MinorityHiringPlace.com** – (\$225 per standard posting)
 - <http://minorityhiringplace.com>
 - **Contact:** John Rigsby
- **Pensacola News Journal** – (Career Builder.com)
 - <http://pensacolanejournal.gannettonline.com/careerbuilder/employers04/recruitmentMS.html>
 - **Contact:** Heather Slane
Title: Recruitment Account Executive
Phone: 850-435-8617
- ✓ **Pensacola Voice:**
 - <http://www.pensacolavoiced.com/index.html>
- **Postaroo.com:**
 - <http://postaroo.com> - Postaroo is a **FREE**, on-line, community bulletin board for the Pensacola/Mobile area. It is intended to serve as an alternative to print classified ads (including for sale, personals and job searches), as well as to provide a comprehensive community calendar of upcoming events.
- **Pensacolajobs.com**

When advertising with pensacolajobs.com,

Put “jobs.uwf.edu” in the web site field when posting the job. This way the page that applicants need to apply on will show up when the candidates click the website link on your ad. Cut and paste this information in the Job Skills/Requirements field. It will show in red on the ad. “ATTENTION: APPLY ONLINE @ <https://jobs.uwf.edu> ONLY. CLICK ON THE WEBSITE LINK BELOW. DO NOT USE THIS WEBSITE TO APPLY TO THIS JOB. ANY OTHER FORM OF APPLICATION WILL NOT BE CONSIDERED.”

Updated April 28, 2008

Other Places of Advertisement

- **SACUBO** The Southern Association of College and University Business Officers (<http://sacubo.org/index.html>) **FREE** to post your vacancy here (UWF is a member of SACUBO).
- **Printworkers.com** (<http://www.printworkers.com/>) job board for web, copy, and printing professionals.
- **The Chronicle of Higher Education:** <http://chronicle.com/>
- **HigherEdJobs.com:**
 - <http://www.higheredjobs.com/>
- **Monster.com:**
 - <http://www.monster.com/>
 -
- **Academic Careers Online** (Academic job site for teaching jobs, education jobs, research jobs, and professional jobs in education and academia. All job postings now include the Diversity Package and Diversity/Affirmative Action Applicant Email Notification):
 - <http://www.academiccareers.com/>
- **Academic Keys for Education** (Higher education institution job ads featured for four (or six months for multiple position announcements.)
 - http://education.academickeys.com/all/us_about.php
- **Dice.com** - <http://www.dice.com/>
A large, highly viewed IT recruiting website exclusively for IT professionals -- programmers, software engineers, systems administrators, systems analysts, and other computer professionals.

Minority Advertising Resources

- **Academic Diversity Search:**
 - <http://www.academicdiversitysearch.com/academiccareers/minority-faculty-recruitment-rch.html>
- **Affirmative Action Register:**
 - <http://www.aar-eeo.com/>
- **Diverse Issues in Higher Education** (formerly *Black Issues*):
 - <http://www.diverseeducation.com/>
- **Diversity Web: An Interactive Resource Hub for Higher Education:**
 - <http://www.diversityweb.org/index.cfm>
- **Hispanic Outlook:**
 - <http://www.hispanicoutlook.com/>
- **LatPro.com (recruiting Hispanic and bilingual employees):**
 - <http://www.latpro.com/index.php?wf=len>

Updated April 28, 2008

- **National Minority Faculty Identification Program:**
 - <http://www.southwestern.edu/natfacid/>
 - **The National Employment Minority Network:**
 - <http://nemnet.com/content.asp?contentid=0>
 - **Tribal College Journal of American Indian Higher Education:**
 - <http://tribalcollegejournal.org/>
 - **Women in Higher Education:** [http://www.wihe.com/\\$spindb.query.indexmain.wihe](http://www.wihe.com/$spindb.query.indexmain.wihe)
-

Google Online Job Search (job posting sites from Google listed by category):

- http://www.google.com/Top/Business/Employment/Job_Search/

Academic

- [The Chronicle of Higher Education](http://chronicle.com/jobs/) - <http://chronicle.com/jobs/>
Jobs and employment information for administrators and faculty.
- [THES Jobs](http://www.thesjobs.co.uk/) - <http://www.thesjobs.co.uk/>
Teaching jobs in higher education and universities in UK
- [Inside Higher Education](http://www.insidehighered.com/careers) - <http://www.insidehighered.com/careers>
Careers section of Inside Higher Education.
- [University Jobs](http://www.universityjobs.com/) - <http://www.universityjobs.com/>
Information includes faculty, staff, and administrative positions.
- [University Affairs - Careers Center](http://www.universityaffairs.ca/~careers/index.php) - <http://www.universityaffairs.ca/~careers/index.php>
Canada's career resource for higher education,
- [HigherEdJobs](http://www.higheredjobs.com/) - <http://www.higheredjobs.com/>
Faculty and staff positions at hundreds of colleges and universities. Free to job seekers and updated daily.
- [The Academic Career and Job Search](http://career.berkeley.edu/PhDs/PhDs.stm) - <http://career.berkeley.edu/PhDs/PhDs.stm>
Resource page from UC Berkeley's Career Center. Includes information on cover letters, CVs, teaching portfolios, interviewing, and negotiating.
- [H-Net Job Guide](http://www.h-net.org/jobs/) - <http://www.h-net.org/jobs/>
Academic jobs in humanities and social sciences.
- [Academic Job Interview Questions](http://otal.umd.edu/~sies/jobquess.html) - <http://otal.umd.edu/~sies/jobquess.html>
By Mary Corbin Sies.
- [Academic Job Application Checklist](http://otal.umd.edu/~sies/jobchecklist.html) - <http://otal.umd.edu/~sies/jobchecklist.html>
Geared to the humanities, by Mary Corbin Sies.
- [Academic Job Interview Advice](http://otal.umd.edu/~sies/jobadvice.html) - <http://otal.umd.edu/~sies/jobadvice.html>
By Mary Corbin Sies.
- [Academic360](http://www.academic360.com) - <http://www.academic360.com>
Collection of links for the academic job hunters, including links to faculty, staff, and administrative announcements.
- [Academic Cover Letters](http://owl.english.purdue.edu/owl/resource/639/01/) - <http://owl.english.purdue.edu/owl/resource/639/01/>
Advice and strategies for presenting qualifications effectively in an academic context.

Updated April 28, 2008

- [Higher Education Jobs](http://www.tedjob.com) - <http://www.tedjob.com>
 Academic jobs, faculty positions, postdoctoral positions, and staff positions in universities and colleges. Free to post and search.
- [Academic Keys](http://www.academickeys.com/) - <http://www.academickeys.com/>
 Faculty and academic jobs in selected disciplines at universities, colleges, or other institutions.
- [AACC Career Center](http://www.aacc.nche.edu/Template.cfm?Section=CareerCenter) - <http://www.aacc.nche.edu/Template.cfm?Section=CareerCenter>
 Community college jobs including teaching and administrative positions by American Association of Community Colleges
- [NEA Surveys by States](http://www2.nea.org/he/salaries/) - <http://www2.nea.org/he/salaries/>
 Average faculty salaries and benefits by US states from National Education Association
- [Community College Jobs](http://www.ccollegejobs.com/) - <http://www.ccollegejobs.com/>
 Job board for two-year colleges.
- [Landing an Academic Job](http://quattro.me.uiuc.edu/~jon/ACAJOB/academic_job.html) - http://quattro.me.uiuc.edu/~jon/ACAJOB/academic_job.html
 The process and the pitfalls. By Jonathan A. Dantzig
- [Open Letter for a Job Candidate](http://www.cs.indiana.edu/~port/advice.letter.html) - <http://www.cs.indiana.edu/~port/advice.letter.html>
 A letter of advice by Robert Port to a graduate student going on the job market.
- [The University Jobs](http://www.univjobs.com/) - <http://www.univjobs.com/>
 Links to employment pages at colleges and universities in the United States and Canada.
- [AAUP Annual Report](http://www.aaup.org/AAUP/pubsres/academe/2006/MA/sal/) - <http://www.aaup.org/AAUP/pubsres/academe/2006/MA/sal/>
 The annual report on the economic status of the faculty, 2005–06 by American Association of University Professors
- [Christian University Jobs](http://www.christianuniversityjobs.com) - <http://www.christianuniversityjobs.com>
 Higher education job listings for Christian universities, colleges, seminaries, and theological schools.
- [AcademicJobs.co.uk](http://www.academicjobs.co.uk) - [http://www.academicjobs.co.uk/](http://www.academicjobs.co.uk)
 A site dedicated to jobs in the world of academia throughout the UK.
- [Scholarly Jobs](http://www.scholarlyjobs.com) - <http://www.scholarlyjobs.com>
 Jobs information for administrators and faculty.

Financial Services

- [WetFeet.com](http://www.wetfeet.com) - [http://www.wetfeet.com/](http://www.wetfeet.com)
 Provides financial services career information.
- [ING Career Site](http://www.ing.com/careers) - <http://www.ing.com/careers>
 Careers information from the corporate site of ING, a wealth management services company. Find out about the company, career opportunities and corporate culture.
- [World Savings Careers Online](http://www.worldsavingsjobs.com/) -
<http://www.worldsavingsjobs.com/>
 Careers information from the corporate site of World Savings, a savings and lending institution.
- [Investment Management and Trust Exchange](http://www.antaeans.com/) -
<http://www.antaeans.com/>
 Career networking site offering jobs and resumes in the investment management and trust industry.
- [ARC Consulting](http://www.arconconsulting.com) - <http://www.arconconsulting.com>

Updated April 28, 2008

- Offers recruiting services for the financial services and general insurance markets focusing on London and the Home Counties.
- [CFO Services, Inc.](http://www.cfoandcpajobs.com/) - <http://www.cfoandcpajobs.com/>
Gateway for employers to find accounting and finance professionals.
- [Advance Search and Selection](http://www.advanceyourcareer.com) - <http://www.advanceyourcareer.com>
Financial services jobs and financial recruitment services.
- [Accounting Recruitment Consultants](http://www.recruitment-sa.com) - <http://www.recruitment-sa.com>
Recruitment services for accountants, bookkeepers and associated financial professionals based in South Africa.

Information Technology

- [Dice.com](http://www.dice.com/) - <http://www.dice.com/>
A large, highly viewed IT recruiting website exclusively for IT professionals -- programmers, software engineers, systems administrators, systems analysts, and other computer professionals.
- [Cyber India Online Limited](http://www.cioljobs.com/) - <http://www.cioljobs.com/>
International job opportunities database for infotech professionals. Searchable resume database, career advice and news.
- [ITcareers.com](http://www.itcareers.com) - <http://www.itcareers.com>
Offers information technology job searches, career articles, recruiter center, webcast events, research and newsletters.
- [BrassRing](http://www.brassring.com/) - <http://www.brassring.com/>
Technology information and career portal providing resources for the high-tech professional. Includes news and events, case studies, and jobs database.
- [ComputerJobs.com](http://www.computerjobs.com/) - <http://www.computerjobs.com/>
Employment site for computer and information technology professionals. Provides online job listings. Users may post their resume for free.
- [CWJobs](http://www.cwjobs.co.uk/) - <http://www.cwjobs.co.uk/>
Permanent and contract job database, with email job alerts and an IT salary checker.
- [ComputerWork.com](http://www.computerwork.com) - <http://www.computerwork.com>
Resume and job postings. Features search by skill area or location.
- [NerdsWanted](http://www.nerdswanted.com/) - <http://www.nerdswanted.com/>
Databased openings. Includes employer and applicant information and contacts.
- [Developers.Net](http://www.developers.net/) - <http://www.developers.net/>
News, resources, and career search for software developers. Includes newsletter and services.
- [Dev Bistro](http://www.devbistro.com/) - <http://www.devbistro.com/>
Free job posting and other services for both employers and job seekers.

- [JavaJobs.com](http://www.javajobs.com/) - http://www.javajobs.com/
 Job board for Java developers and related Information Technology related job opportunities and recruitment.
- [ITClassifieds](http://www.itclassifieds.com/) - http://www.itclassifieds.com/
 Search by state, keyword, and company. Service for employers and job seekers. Search, listings, and contact details.
- [TechJobsOnline.com](http://www.techjobsonline.com/) - http://www.techjobsonline.com/
 Specialized in tech jobs in computer, engineering, scientific, management and sales fields.
- [Agaveblue](http://www.agaveblue.net) - http://www.agaveblue.net
 Permanent employment and contract postings. Includes employer and applicant information.
- [Resume Referral Service, Inc.](http://www.job4you.com/) - http://www.job4you.com/
 Resume postings and listings a variety of programming and IT positions.
- [Mondiale.com Ltd.](http://www.mondiale.com/) - http://www.mondiale.com/
 Career information and database of SAP, PeopleSoft, Oracle and Siebel jobs.
- [Pre Screened People](http://www.prescreenedpeople.com) - http://www.prescreenedpeople.com
 Specializes in placing IT professionals. Serving employers and candidates. Company profile, services, and contact details.
- [Gobsofjobs](http://www.gobsofjobs.com) - http://www.gobsofjobs.com
 Interactive career site devoted to the hardware, software and information technology industries.
- [OxygenRush.com](http://www.oxygenrush.com/) - http://www.oxygenrush.com/
 Contract, temporary and permanent career database. Includes a job converter that allows users to select from careers in other industries to locate a similar IT position.
- [Tech-Engine](http://www.tech-engine.com) - http://www.tech-engine.com
 Job database, articles, career services and information.

Marketing and Advertising

- [Salesheads.com](http://www.salesheads.com/) - http://www.salesheads.com/
 Employment site offering job listings and resources for the sales and marketing industry.
- [Workinpr.com](http://www.workinpr.com/) - http://www.workinpr.com/
 Public relations and marketing job site.
- [ACareerInSales.com](http://www.acareerinsales.com/) - http://www.acareerinsales.com/
 Niche job board dedicated the sales industry and the people that serve it.
- [Marketingjobs.com](http://www.marketingjobs.com) - http://www.marketingjobs.com
 Employment site for marketing and sales professionals.
- [Salestarget.co.uk](http://www.salestarget.co.uk) - http://www.salestarget.co.uk
 Offers sales vacancies across all industries in UK.
- [MarketingHire.com](http://www.marketinghire.com) - http://www.marketinghire.com
 Marketing career site with tools, information and advice.

Updated April 28, 2008

- [SalesTrax.com](http://www.salestrax.com/) - <http://www.salestrax.com/>
Uniting sales people and companies through a job board and career fairs. Provides job seekers with up-to-date career resource articles.
- [Sales Animals](http://www.salesanimals.com/) - <http://www.salesanimals.com/>
Career web site for the sales and marketing industry.
- [Prosperity Media Recruitment](http://www.prosperity.ie) - <http://www.prosperity.ie>
Provides jobs and information in the Irish media sector.
- [Marketing Match](http://www.marketing-match.com) - <http://www.marketing-match.com>
Online directory of marketing professionals with associated jobs board.
- [Salesclassifieds](http://www.salesclassifieds.com/) - <http://www.salesclassifieds.com/>
Confidential resume hosting and job posting service.
- [Sales Careers Online](http://www.salescareersonline.com/) - <http://www.salescareersonline.com/>
Offering sales jobs, marketing jobs and career resources for sales and marketing professionals.
- [MediaRecruiter.com](http://www.birschbachmedia.com/) - <http://www.birschbachmedia.com/>
Provides listings of media positions, serving the advertising and communications industry.
- [Top Sales Positions](http://www.topsalespositions.com) - <http://www.topsalespositions.com>
A career site for sales professionals. Includes resume posting and resource center.
- [SalesWork UK](http://www.saleswork.co.uk/) - <http://www.saleswork.co.uk/>
Online recruitment site for sales and marketing, based in the UK.
- [DMJobs.co.uk](http://www.dmjobs.co.uk/) - <http://www.dmjobs.co.uk/>
Job site for recruitment within the direct marketing industry covering the UK and abroad.
- [Marketing Talent Network](http://www.marketingtalentnetwork.com) -
<http://www.marketingtalentnetwork.com>
Search firm providing access to career opportunities in marketing.
- [Tiger Jobs](http://www.tigerjobs.com) - <http://www.tigerjobs.com>
Career web site and resume database specializing in sales, marketing and advertising jobs.

- **Architecture, Building, Construction, Engineering Job Sites:**

- [QuintCareers.com Job Postings: Index of Engineering & Architecture Jobs](#) -- currently more than 7,000 jobs in engineering and architecture. Job-seekers can browse listings or search for jobs by location, companies, and keywords. Post your resume. Subscribe to free industry trade magazines. Free to job-seekers.

- [AEC Job Bank](#) -- an employment resource for the architectural, engineering, and construction industries, where job-seekers can post your resume, search for jobs, as well as find key career resources. Registration is required to use all services. Free to job-seekers.

- [CareersinHVAC.com](#) -- a job site for job-seekers seeking HVAC, energy, industrial pump, engineering, and air conditioning jobs, where job-seekers can search job listings (by location, job category, industry, and keywords), as well as post your resume. No cost to job-seekers.

- [ConstructionExecutive.com](#) -- a great resource for CEOs and other executives in the architecture, engineering, and construction industries. Job-seekers can browse jobs by category or search for jobs (by category, location, posting date, salary, and keywords), as well as post your resume. Many other features and services, many of them fee-based. Key job-search resources free to job-seekers.

- [ConstructionJobs.com](#) -- a great site for job-seekers looking for jobs in the construction industry. Job-seekers can submit your resume and search for jobs. Registration required. Free to job-seekers.

- [Contract Employment Weekly Online](#) -- an online magazine for temporary technical and engineering workers. Job database contains more than 3,000 openings.

- [EngineeringJobs.com](#) -- a great collection of resources for engineers looking for employment.

- [EngineerJobs.com](#) -- provides fast-loading and easily accessible job listings for engineers and technical professionals. The site specializes in the Great Lakes area, but has recently expanded to include the entire U.S.

- [Graduating Engineer and Computer Careers](#) -- a career and information center for young engineering and computer science majors starting your careers. Simply a wealth of information and resources to prepare you and help you land that job -- or apply to graduate school. Free to job-seekers.

- [iHireConstruction.com](#) -- where job-seekers in the construction industry -- architects, construction engineers, surveyors, project managers, inspectors, development, sales and marketers, and managers and executives -- can register your profile (resume) and then receive lists of job matches, which you can then choose whether to apply. Free to job-seekers.

- [job-e-job.com](#) -- where you can find architectural, interior design, landscape architecture, urban planning, engineering, and other related employment opportunities. Job-seekers can post your resume and search or browse job listings. Free to job-seekers.

- [Jobs4Construction](#) -- a job site for the construction industry, including architects, construction engineers, carpenters, equipment operators, and more. Job-seekers can search for jobs by state and job type. Includes some career resources and related links. Free to job-seekers.

Updated April 28, 2008

- Jobs4Engineers.com -- a career and recruiting site for engineers, where job-seekers can search job listings (by keyword, state, job category, and job class), browse jobs, and post your resume. Also includes numerous career resources. Free to job-seekers.
 - JobsinMFG.com -- for job-seekers searching for jobs in manufacturing, supply chain, logistics, and purchasing. Job-seekers can post your resume and search for jobs (by category, job type, location, compensation, and keyword). Free to job-seekers.
 - JustEngineers.net -- a UK-based job site for all careers within the engineering and railway industry. Job-seekers can search job listings (by keyword, region, career sector), as well as post your CV and register for jobs by email. Also includes some career resources (but only with registration). Free to job-seekers.
 - LightBoard.net -- where job-seekers searching for jobs within the lighting industry can search job listings (by keywords, requirements, location, type) as well as post your resume. Also includes employer database and industry news and events. Free to job-seekers.
 - ManufacturingJobs.com -- where job-seekers at all levels (from entry-level to executive) looking for employment in all areas of the manufacturing sector can search for job postings (by job function, industry, location, and keywords), as well as post your resume and register with a email job agent. Free to job-seekers.
 - Power-Plant-Jobs.com -- offers listings of thousands of high tech permanent, contract, and consulting power industry jobs nationwide. Job-seekers can browse job listings, post your resume, and register for a job-search agent. Also includes some useful links. Free to job-seekers.
 - [referwork construction jobs](http://referwork.construction.jobs) -- where job-seekers in all aspects of the construction industry (from architects to electricians) -- at all levels (from apprentices to skilled professionals) can browse job postings. Free to job-seekers.
 - SPIEWorks -- from SPIE, the International Society for Optical Engineering, a career and job site for optics, photonics, and imaging professionals. Job-seekers can browse through job listings, post your resume or CV, get more information about companies and career expos, and take advantage of a big online technical library. Free to job-seekers.
 - [Trade Jobs Online](http://TradeJobsOnline) -- an employment site for job-seekers in the building trades, where job-seekers can post your resume, search for jobs (by job title, location, keywords, experience level, more), and find company profiles. Free to job-seekers.
-

Note: The University of West Florida has partnered with **Graystone Group Advertising** for the placement of all employment ads in an effort to reduce cost; to ensure all ads meet UWF advertising requirements; to promote the UWF brand on all ads; and to simplify the advertisement process for departments. Please refer to the **Advertising with Graystone** form for instructions on how to place your employment ads utilizing Graystone.

For more information, contact Human Resources at Ext. 2156.

Updated April 28, 2008