

## **University of West Florida Regulation**

### **UWF/REG-3.011 STUDENT APPEALS, COMPLAINTS, AND GRIEVANCES**

- (1) Students may address concerns through various procedures provided at UWF. Students who are dissatisfied with a University decision regarding fees, grades, financial aid, parking fines and other issues, may appeal those decisions through the specific appeal processes corresponding to those decisions. For more information and details on the appeal procedures for University decisions see [uwf.edu/appeals](http://uwf.edu/appeals).
  - a. Students may seek assistance in navigating appeal process from the SGA advocate or the Student Ombudsman at [uwf.edu/deanofstudents/ombudsperson.cfm](http://uwf.edu/deanofstudents/ombudsperson.cfm).
- (2) Students who believe that the conduct of individual University employees or collective departments or services is unjust, inequitable, or creates an unnecessary hardship, or who believe that a policy has been misapplied to them may seek
  - a. assistance from the Student Ombudsman or the Dean of Students office,
  - b. redress by filing a student grievance, as long as there is no other existing appeal process for that set of conditions.
- (3) Students who believe they have been subject to unlawful discrimination may, and are encouraged to, report this information to *any* of the following persons: their immediate supervisor, any vice president, the Associate Vice President for Human Resources, the coordinator for Equal Opportunity, the Dean of Students, the Director of Housing and Residence Life, or the office of the General Counsel.
- (4) Students who believe they have been harmed by other students should seek guidance from the Dean of Students Office.

*History- New 10-1-75, Amended 10-24-79, 8-9-81, 8-30-83, Formerly 6C6-3.11, Amended 10-28-86, amended 10/28/86, Converted to UWF/REG 3.011- 7/21/05, Amended 9/23/11, 9/24/12.*