

**Special Full Board Meeting
August 17, 2023
Zoom Webinar
Minutes**

Table of Contents

Committee Meeting	1
I. Call to Order	1
II. Roll Call	1
III. Greeting.....	2
IV. Public Comment	2
V. New Business.....	2
A. Action Item	2
1. BOT-1: Formation of the Officer Nominations Ad Hoc Committee	2
VI. Other Business	3
VII. Adjournment.....	3

Committee Meeting

9:01 a.m.

The public was provided with information to join this virtual public meeting on the UWF Board of Trustees website.

I. Call to Order

- A. The meeting of the UWF Board of Trustees was called to order at 9:01 a.m. by Chair Suzanne Lewis.

II. Roll Call

- A. Chair Lewis asked Anna Lochas to conduct roll call. Trustees Dick Baker, Paul Hsu, Susan James, Suzanne Lewis, Ariauna Range, Alonzie Scott, Jill Singer, Bob Sires, and Stephanie White were in attendance.
- B. Others in attendance included:
 - 1. Martha Saunders, President; Gary Liguori, Provost & Senior Vice President; Gregory Tomso, Vice President of Academic

Engagement & Student Affairs; Howard Reddy, Vice President of University Advancement; Betsy Bowers, Vice President of Finance and Administration; Dave Scott, Associate Vice President for Athletics; Jamie Sprague, Chief Human Resource Officer; Susan Woolf, General Counsel; Anamarie Mixson, Assistant Vice President for the Office of the President; Cindy Talbert, Chief Audit Executive; Matt Packard, Chief Compliance Officer; Michelle Williams, Vice Provost; Matthew Schwartz, Associate VP, Research Administration and Engagement; Dan Lucas, Associate Vice President for Advancement; Jeffrey Djerlek, Associate Vice President of Finance and Controller; Christophe Lizen, Director of Institutional Research; Michael Wyatt, Assistant General Counsel; Aurora Osborn, Interim Director, Campus Culture and Access; Allan Pierce, Lead Help Desk Analyst; and Anna Lochas, BOT Liaison.

III. Greeting

- A. Chair Lewis welcomed everyone to the meeting and noted that there was 1 action item and no information items on the Special Full Board meeting agenda.

IV. Public Comment

- A. Chair Lewis opened the floor for public comment. There were none.

V. New Business

- A. Action Item

1. BOT-1: Formation of the Officer Nominations Ad Hoc Committee

- a. Chair Lewis moved to the first agenda which she presented. Chair Lewis explained that the BOT Bylaws indicate that the Chair and Vice-Chair of the Board are to be selected at the last regularly scheduled meeting of the calendar year for a two-year term beginning January 1. The terms of Chair Suzanne Lewis and Vice Chair Jill Singer will be completed as of December 31, 2023. Accordingly, officers should be elected at the December 14, 2023, Board of Trustees meeting for new terms commencing January 1, 2024. Chair Lewis explained that the board therefore needed to establish the Officer Nominations Ad Hoc Committee and asked that the committee be prepared to present nominations at the December 14, 2023 meeting.
- b. Chair Lewis asked for motion to approve the formation of the Officer Nominations Ad Hoc Committee?
 - i. Motion by: Trustee White
 - ii. Seconded by: Trustee Singer
 - iii. Motion passed unanimously.

- c. Chair Lewis then asked Trustee Baker to chair the Officer Nomination Ad Hoc Committee. Chair Lewis asked Trustees Alonzie Scott and Susan James to serve on the committee. All accepted.

VI. Other Business

- A. Chair Lewis identified that all agenda items had been discussed. Chair Lewis asked if the board members had any additional business to discuss. No other business was discussed.

VII. Adjournment

9:06 a.m.

- A. Chair Lewis thanked those in attendance for their participation. With no other business to discuss, Chair Lewis adjourned the meeting at 9:06 a.m.