**Documents Required for Veterans using Post 9/11 GI Bill**

**Chapter 33 Benefits Dependents**

**NEW STUDENT:**

1. [Application: Apply online via va.gov](http://www.va.gov) (you must create your own ID.Me or Login.gov account)

-Complete form 22-1990e. Print copy of confirmation page. Provide copy of Transfer of Education Benefits (TEB) from service members [milconnect](https://milconnect.dmdc.osd.mil/milconnect/) account. *We can certify your first semester with the confirmation page of your application and TEB.* Email to mvrc@uwf.edu.

2. Certificate of Eligibility (COE):

-You will receive this document in the mail after completing your application. *We must receive the COE before your second semester with UWF.* Email to mvrc@uwf.edu.

3. VA Enrollment Certification Form (ECF):

-Complete the ECF, which is available through your [my.uwf.edu](file:///%5C%5CVBA.VA.GOV%5CRO%5CMGY%5CUser%5CVRERBAIS%5CDocuments%5CUWF%5Cmy.uwf.edu) account, after registering for classes and upgrading your account to full access. You **MUST** complete the ECF every semester you wish to use benefits after registering for classes.

4. Waivers:

-To qualify for in-state tuition, complete the Dependent O/S Waiver Form electronically through your [my.uwf.edu](file:///%5C%5CVBA.VA.GOV%5CRO%5CMGY%5CUser%5CVRERBAIS%5CDocuments%5CUWF%5Cmy.uwf.edu) account. Submit your COE w/proof of Florida residency.

5. Monthly Verification:

-To receive your monthly housing, you must verify your enrollment at the end of every month. The VA will send you a text message at the start of your program and ask if you want to verify your enrollment by text. If you respond “yes”, the VA will send you a text every month asking you to verify your enrollment. If you fail to verify your enrollment for two consecutive months, your MHA will be placed on hold. For other ways to verify your enrollment, go to: [Verify School Enrollment For GI Bill Benefits | Veterans Affairs (va.gov)](https://www.va.gov/education/verify-school-enrollment/).

**\*\*PLEASE NOTE\*\***

**THE VA DOES NOT PAY FOR THE MEAL PLAN OR DORM FEES**

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**Chapter 33 Benefits Dependents**

**TRANSFER STUDENT:**

1. Certificate of Eligibility (COE):

-Provide the MVRC a current copy (within 1 year) of your COE. Email to [mvrc@uwf.edu.](mvrc%40uwf.edu.)

2. VA Enrollment Certification Form (ECF):

-Complete the ECF, which is available through your [my.uwf.edu](file:///%5C%5CVBA.VA.GOV%5CRO%5CMGY%5CUser%5CVRERBAIS%5CDocuments%5CUWF%5Cmy.uwf.edu) account, after registering for classes and upgrading your account to full access. You **MUST** complete the ECF every semester you wish to use benefits after registering for classes.

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-To qualify for in-state tuition, complete the Dependent O/S Waiver Form electronically through your [my.uwf.edu](file:///%5C%5CVBA.VA.GOV%5CRO%5CMGY%5CUser%5CVRERBAIS%5CDocuments%5CUWF%5Cmy.uwf.edu) account. Submit your COE w/proof of Florida residency.

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Submit required documents to the

Military & Veterans Resource Center

Bldg. 38, Room 147

Email: mvrc@uwf.edu

Phone: 850-474-2550