



OFFICE *of the* PROVOST

Tenure Clock Extension Request

Faculty Colleagues:

I previously mentioned that tenure-earning faculty will have the option of extending their tenure clock by one year. I wanted to share with you the process and timeline for exercising that option.

Tenure-earning faculty interested in extending their tenure clock by one year should complete the [COVID-19 Tenure Clock Extension Request](#) form. If you are unsure of your tenure clock, please contact your Dean's Office to confirm your timeline. Once completed, the form should be submitted to your Chair and Dean for processing.

Faculty scheduled to submit tenure dossiers in Fall 2020 must submit this form by Friday, September 4, 2020. All others must submit this form by Tuesday, May 11, 2021. Faculty who wish to later rescind this extension may do so. Notification should be sent to their Chair and Dean with a copy to the Provost's Office prior to the due date to submit the tenure dossier.

Finally, the [Tenure, Promotion, and Evaluations Guidelines](#) have been updated for 2020-2021 and are now available online. The guidelines have been updated to reflect recent changes to the Annual Evaluation, Sustained Performance Evaluation, and Tenure processes.

Best regards,
George

June 5, 2020